# INFORMATION TO OFFERORS OR QUOTERS **SECTION A - COVER SHEET**

1. SOLICITATION NUMBER

a. SEALED BID

2. (X one)

SP0600-01-R-0100

b. NEGOTIATED (RFP) c. NEGOTIATED (RFQ)

# INSTRUCTIONS

NOTE THE AFFIRMATIVE ACTION REQUIREMENT OF THE EQUAL OPPORTUNITY CLAUSE WHICH MAY APPLY TO THE CONTRACT RESULTING FROM THIS SOLICITATION.

You are cautioned to note the "Certification of Non-Segregated Facilities" in the solicitation. Failure to agree to the certification will render your reply nonresponsive to the terms of solicitations involving awards of contracts exceeding \$25,000 which are not exempt from the provisions of the Equal Opportunity clause.

"Fill-ins" are provided on the face and reverse of Standard Form 18 and Parts I and IV of Standard Form 33, or other solicitation documents and Sections of Table of Contents in this solicitation and should be examined for applicability.

See the provision of this solicitation entitled either "Late Bids, Modifications of Bids or Withdrawal of Bids" or "Late Proposals, Modifications of Proposals and Withdrawals of Proposals." NOTE: The new title of this clause is "LATE SUBMISSIONS, MODIFICATIONS AND WITHDRAWALS OF

When submitting your reply, the envelope used must be plainly marked with the Solicitation Number, as shown above and the date and local time set forth for bid opening or receipt of proposals in the solicitation document.

If NO RESPONSE is to be submitted, detach this sheet from the solicitation, complete the information requested on reverse, fold, affix postage, and mail. NO ENVELOPE IS NECESSARY.

Replies must be set forth full, accurate, and complete information as required by this solicitation (including attachments). The penalty for making false statements is prescribed in 18 U.S.C. 1001.

3. ISSUING OFFICE (Complete mailing address, including Zip Code)

ATTN: DESC-PLC DEFENSE ENERGY SUPPORT CENTER 8725 JOHN J. KINGMAN RD STE 3815 FORT BELVOIR VA 22060-6222

BUYER: MR MARTY PRATT TELEPHONE: 703-767-9525 FACSIMILE: 703-767-8506 e-mail: mpratt@desc.dla.mil

- 4. ITEMS TO BE PURCHASED (Brief description)
- (-28) GASOLINE, REGULAR UNLEADED (MUR) 87 OCTANE MINIMUM (NSN: 9130-00-148-7103) (SPECIFICATION: ASTM-D-4814, LATEST VERSON), 1,460,000 US GALLONS; and
- (-70) DIESEL FUEL, GRADE NUMBER 2, HIGH SULFUR (HS2) (NSN: 9140-01-398-1395)

(SPECIFICATION: ASTM-D-975) 3,631,000 US GALLONS.

FOR DELIVERY TO VARIOUS POST CAMPS AND STATIONS (PC&S) IN GUAM AND TINIAN -ORDERING PERIOD: 1 JANUARY 2002 THROUGH 31 DECEMBER 2004.

5. PROCUREMENT INFORMATIO	(X and complete as applicable)
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a. THIS PROCUREMENT IS UNRESTRICTED Χ

b. THIS PROCUREMENT IS A % SET-ASIDE FOR ONE OF THE FOLLOWING (Xone). (See Section I of the Table of Contents in this solicitation for details of the set-aside.)

(1) Small Business (2) Labor Surplus Area Concerns (3) Combined Small Business/Labor Area Concerns

\*\*IMPORTANT INFORMATION\*\*

### ATTENTION OFFERORS

THE NOTES ON THIS DD FORM 1707 PROVIDE INFORMATION THAT WARRANT YOUR SPECIAL ATTENTION PRIOR TO PREPARATION OF YOUR OFFER.

(CONTINUED ON PAGE 3)

### 7. POINT OF CONTACT FOR INFORMATION

a. NAME (Last, First, Middle Initial) PRATT, MARTY, D.

b. ADDRESS (Including Zip Code)

DEFENSE ENERGY SUPPORT CENTER (DESC)

ATTN: DESC-PLC

8725 JOHN J. KINGMAN RD STE 3815 FORT BELVOIR VA 22060-6222

c. TELEPHONE NUMBER (Including Area Code and Extenstion) (NO (703) 767-9525 **COLLECT CALLS)** 

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3:00 PM

TO ATTN: BID CUSTODIAN / DESC-CPC / RM 3729
DEFENSE ENERGY SUPPORT CENTER
8725 JOHN J. KINGMAN RD STE 3815
FORT BELVOIR VA 22060-6222

- RFP #: SP0600-01-R-0100
- A. **CLOSING DATE**: <u>02 NOVEMBER 2001, 3:00 PM LOCAL TIME, FORT BELVOIR VA.</u>. Any offer that is received after 3:00 PM will be considered late and may be determined unacceptable. Please see Clause L3.02, LATE SUBMISSIONS, MODIFICATIONS, AND WITHDRAWALS OF PROPOSALS.
- B. **CONTRACT TYPE**: Any contract(s) awarded as a result of this solicitation will be a multiyear (three (3) year period) "REQUIREMENTS-FIXED PRICE WITH ECONOMIC PRICE ADJUSTMENT" type contract. Refer to Clause I84-REQUIREMENT, and Clause I86.06-DELIVERY ORDER LIMITATIONS.
- C. **OFFER SUBMISSION:** Facsimile offers are authorized per Clause L2.11-2-FACSIMILE PROPOSALS. As part of your offer, please complete and submit all forms in accompanying Certification Package and the supply schedule under Clause B1.05.100 for items your company is offering on. When submitting your offer via fax, please ATTENTION your offer to **BID CUSTODIAN / DESC-CPC, RM 3729,** and FAX: (703) 767-8506.
- D. Some clauses available in the Federal Acquisition Regulations (FAR) have been incorporated by reference (IBR). If your company does not maintain a file of these clauses, you may request a copy from DESC-PLC.
- E. **AMENDMENTS**: Offerors must acknowledge receipt of any and all amendments to this solicitation by signing and returning the amendment with your offer.
- F. **MASTER SOLICITATION:** This is a Master Solicitation containing the terms and conditions essential for offering on this and all supplemental solicitations that may be issued for this program throughout the ordering period. Please retain this document for reference.
- G. **OFFER SUBMISSION PACKAGE (OSP)**: Offerors should review all clauses in the solicitation, the general information on this DD Form 1707 and the "Offer Submission Package," which contains all clauses that require the offeror to fill in information. Please complete and submit the original "Offer Submission Package" in its entirety as your offer. **Any certification clauses not pertaining to your company should be annotated 'N/A'.** Any certification clauses added and/or revised in any amendment(s) issued to this solicitation must be complete and returned. These clauses may or may not require your completion by entering the necessary information.
- H. Any contract awarded to a contractor, who at the time of award was suspended, debarred, or ineligible for receipt of contract with Government Agencies or in receipt of proposed debarment from any Government Agency, is voidable at the option of the Government.
- I. ECONOMIC PRICE ADJUSTMENTS (EPA): See Contract Clause B19.01-2 ECONOMIC PRICE ADJUSTMENT MARKET PRICE (PC&S) (KOREA/GUAM/JAPAN) (DESC JUL 1999) for recommended escalation provisions. The base reference date is 17 SEPTEMBER 2001 for prices averaged from 10–14 SEPTEMBER 2001.
- J. <u>PRICE CHANGE MODIFICATIONS</u> will no longer be mailed. Updated prices are available on the DESC Web Site under "Doing Business with DESC". See Subparagraph (g) of Contract Clause **B19.01-2 ECONOMIC PRICE ADJUSTMENT MARKET PRICE (PC&S) (KOREA/GUAM/JAPAN) (DESC JUL 1999).**
- K. <u>TAX INFORMATION</u>: Please refer to Contract Clauses I28.02-2 FEDERAL, STATE, AND LOCAL TAXES/FEES EXCLUDED FROM CONTRACT PRICE (DESC FEB 2001) for specific guidance regarding taxes and fees that are to be included or excluded from your offer price. The taxes addressed in this solicitation are merely examples of the types involved and are not intended to be a complete list. The accuracy of this list is not guaranteed.

# IT IS THE OFFEROR'S RESPONSIBILITY TO ENSURE ALL APPLICABLE TAXES AND FEES ARE INCLUDED OR EXCLUDED FROM ITS OFFER PRICE.

- L. **COMMERCIAL AND GOVERNMENT ENTITY (CAGE) CODE REPORTING**: Please insert your CAGE code in Block 17a of the Standard Form 1449. If you have a current Government contract (or previously had a Government contract) and do not know what the company's CAGE Code is, please contact Mr. Marty Pratt at (703) 767-9525. If you have not been assigned a CAGE Code, insert the word "NONE" in Block 17a, SF 1449.
- M. CENTRAL CONTRACTOR REGISTRATION (CCR): Prospective awardees must be registered in the CCR database prior to award, during performance, and through final payment of any contract resulting from this solicitation. See Contract Clause I1.07 REQUIRED CENTRAL CONTRACTOR REGISTRATION (MAR 2000). Registration may be performed via Internet at <a href="https://www.ccr.dlsc.dla.mil/ccr/">https://www.ccr.dlsc.dla.mil/ccr/</a>
- N. Please include your **E-MAIL ADDRESS** and company **WEB SITE ADDRESS** (if you have one) in Block 17a, SF 1449, with your offer.
- O. DUNS NUMBER: Please include your company Data Universal Numbering System Number on the cover sheet of you offer.

### P. SMALL DISADVANTAGED BUSINESS (SDB) AND HUBZONE EVALUATION PREFERENCE:

- Per Subsection 2323(d) of Title 10, United States Code, the SDB preference has been suspended for Department
  of Defense acquisitions effective February 25, 1999. The SDB preference will only be applied to Federal Civilian
  Agencies, excluding the United States Postal Service, under this solicitation.
- 2. The SDB evaluation preference is determined by the **ownership** of the company submitting an offer whereas the HUBZone preference is determined by the **location** of the company submitting an offer and performing the work.
- In order to receive the HUBZone evaluation preference, an offeror must appear on the Small Business Administration(SBA) List of
  Qualified HUBZone Small Business Concerns at the time of submission of offer AND the product offered must be obtained from a
  manufacturer located in a HUBZONE.
- 4. **IT IS SOLELY THE OFFEROR'S RESPONSIBILITY TO OBTAIN ENTRY ON THE SBA HUBZONE LIST.** Further information regarding the SBA list and requirements may be obtained at the SBA website at <a href="http://www.sba.gov.hubzone/">http://www.sba.gov.hubzone/</a>.
- Q. Any questions regarding Small Business, Small Disadvantaged Business or HUBZones should be directed to Ms. Kathy Williams, DESC Small Business Specialist at (800) 523-2601 or (703) 767-9465.
- R. For clarification, explanation, or additional information, contact Mr. Marty Pratt at (703) 767-9525; FAX (703) 767-8506; or e-mail: <a href="mailto:mpratt@desc.dla.mil">mpratt@desc.dla.mil</a> (NOTE: e-mail is the preferred method).
- S. The Defense Energy Support Center (DESC) contact point and telephone number for emergency situations during after-duty hours:

Command Control Center(CCC)
Telephone: (703) 767-8420 OR (800) 2 TOPOFF

RFP #: SP0600-01-R-0100

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9. ISSUED BY DESC-PLC				1	THIS ACQUISITION IS     DESTINATION UNLESS     THIS ACQUISITION IS			12. DISCOUNT TERMS			
DEFENSE ENERGY SUPPORT CENTER DESC-PLC/ MARTY PRATT						[ X] UNRESTRICTED [ ] SET ASIDE % FOR [ ] SEE SCHEDUL					NONE
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# **INDEX**

<u>SCHEDULE</u> (Continuation from Blocks 19-24 of the Standard Form 1449)

CLAUSE NO	O. CLAUSE TITLE	<b>PAGE</b>
B1.01	SUPPLIES TO BE FURNISHED (DOMESTIC PC&S) (DESC MAR 1999)	6
B1.01-2	SUPPLIES TO BE FURNISHED (DOMESTIC PC&S) (PORTS INTERNET APPLICATION) (DESC MAR 1999)	7
	PREAWARD SOLICITATION CLAUSES	
<b>K1.01-10</b>	OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (ALTS I/III) (APR 2001/OCT 2000/OCT 2000)	OSP - 2
K1.05	OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (NOV 1995)	OSP - 9
L2.05-5	INSTRUCTIONS TO OFFERORS - COMMERCIAL ITEMS (PC&S) (DESC SEP 2000)	12
	POSTAWARD	
I1.03-3	CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (DESC MAR 2001)	15
I1.03-8	CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) (DESC MAR 2001)	17
I1.04	CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS - COMMERCIAL ITEMS (MAY 2001)	18
I1.05	CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (MAR 2000)	21
	ADDENDUM #1 - PREAWARD SOLICITATION PROVISIONS	
K1.01-7	OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS CONT'D) (DESC FEB 1999)	OSP-9
K33.01	AUTHORIZED N EGOTIATORS (DESC JAN 1998)	OSP-10
K45.01	FACSIMILE OR ELECTRONIC INVOICING (DESC JAN 1998)	OSP-10
K85	DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY (MAR 1998)	OSP-11
L2.01-1	PROPOSAL PREPARATION INSTRUCTIONS (DESC JAN 2001)	23

# ADDENDUM #1 CONT'D

CLAUSE N	O. CLAUSE TITLE		<u>PAGE</u>
L2.10	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE (APR 1991)		IBR
L2.10-1	SUBMISSION OF OFFERS IN U.S. CURRENCY (APR 1991)		IBR
L2.11-2	FACSIMILE PROPOSALS (OCT 1997)		IBR
L5.01-1	AGENCY PROTESTS (SEP 1999) DLAD		IBR
L46	SINGLE UNIT PRICE REQUIRED (DESC MAR 1999)		22
L54	SITE VISIT (DESC OCT 1992)		22
L74	TYPE OF CONTRACT (APR 1984)		23
L96	ADMINISTRATION OF THE SMALL BUSINESS SUBCONTRACTING PROGRAM (DESC F	EB 1999)	23
L114	SHIPPING POINT(S) USED IN EVALUATION OF F.O.B. ORIGIN OFFERS (APR 1984)		IBR
L115	F.O.B. ORIGIN AND/OR F.O.B. DESTINATION EVALUATION (APR 1984)		IBR
	NOTIFICATION OF TRANSPORTATION COMPANY TO BE UTILIZED IN THE DELIVERY (C PC&S) (DESC JUN 1997)	OF PRODUCT	Г 23
L203	HANDCARRIED OFFERS AND EXPRESS DELIVERY SERVICE (DESC JAN 1998)		23
M3.01	EVALUATION OF OFFERS WHERE UNCOMMON ESCALATORS ARE USED (DESC JA	N 1998)	24
M19.10	EVALUATION OF OFFERS SUBJECT TO ECONOMIC PRICE ADJUSTMENT (RFP) (DE	SC JAN 1998)	24
M55	CONVERSION FACTORS (DESC APR 1998)		24
M72	EVALUATION OF OFFERS (EXCEPTIONS/DEVIATIONS) (DESC APR 1997)		26
	LIST OF ATTACHMENTS		
SF FORM : LISTING O PRICE DA	1707, INFORMATION TO OFFERORS OR QUOTERS 1449, SOLICITATION / CONTRACT / ORDER FOR COMMERCIAL ITEMS OF SOLICITED ITEMS (Schedule) TA SHEETS USINESS SUBCONTRACTING PLAN	COVER SHEE PAGE 1 PAGES 6 -11 ATTACHMEN ATTACHMEN	NTS 1-2
	ADDENDUM #2 - POSTAWARD CONTRACT CLAUSES		
B19.01-2	ECONOMIC PRICE ADJUSTMENT - MARKET PRICE (PC&S) (KOREA/GUAM/JAPAN) (	DESC JUL 1999	9) 26
C1	SPECIFICATIONS (DESC JAN 1997)		28
C1.02	DODISS SPECIFICATIONS (DESC OCT 2000)		28
C16.18	GASOLINE, AUTOMOTIVE, LEADED OR UNLEADED (REGULAR/MIDGRADE/PREMIU (DESC JUL 1998)	$\Gamma$ <b>M</b> )	28

# ADDENDUM #2 CONT'D

CLAUSE N	O. CLAUSE TITLE	<u>PAGE</u>
C16.69	FUEL SPECIFICATIONS (PC&S) (DESC JUL 2001)	OSP- 11
E5	INSPECTION OF SUPPLIES - FIXED-PRICE (AUG 1996)	IBR
E12	POINT OF ACCEPTANCE (DESC MAY 1969)	29
E18.01	INSPECTION SYSTEM (DESC DEC 1993)	29
E35.02	REQUESTS FOR WAIVERS AND DEVIATIONS (DESC JUL 2000)	29
F1.01-1	DELIVERY CONDITIONS FOR TRANSPORT TRUCKS, TRUCKS AND TRAILERS, AND TANK WAGONS (DESC APR 1997)	30
F1.09-1	ANNOTATION OF SHIPPING DOCUMENTS (DESC AUG 1999)	30
F1.09-2	DETERMINATION OF QUANTITY (PC&S) (DESC MAY 2000)	31
F3	TRANSPORT TRUCK AND/OR TRUCK AND TRAILER FREE TIME AND DETENTION RATES (PC&S/COAL) (DESC FEB 2001)	OSP-17
F4	DELIVERY AND ORDERING PERIODS (DESC AUG 1976)	33
F29.01	CONTRACTOR ORDERING AGENTS (DESC FEB 1995)	OSP-18
F105	VARIATION IN QUANTITY (APR 1984)	IBR
G3	INVOICE NUMBERING REQUIREMENTS (DESC AUG 1998)	33
G3.01	PAYMENT DUE DATE (DESC OCT 1998)	33
G9.06	ADDRESS TO WHICH REMITTANCE SHOULD BE MAILED (DESC DEC 1999)	OSP-18
G9.07	ELECTRONIC TRANSFER OF FUNDS PAYMENTS - CORPORATE TRADE EXCHANGE (DESC MAY 1999)	OSP-19
G9.09	PAYMENT BY ELECTRONIC FUNDS TRANSFER - CENTRAL CONTRACTOR REGISTRATION (MAY 1999)	33
G9.09-1	PAYMENT BY ELECTRONIC FUNDS TRANSFER - OTHER THAN CENTRAL CONTRACTOR REGISTRATION (MAY 1999)	34
G9.11	DESIGNATION OF OFFICE FOR GOVERNMENT RECEIPT OF ELECTRONIC TRANSFER OF FUNDS INFORMATION (MAY 1999)	36
G9.14	SUBMISSION OF ELECTRONIC FUNDS TRANSFER INFORMATION WITH OFFER (MAY 1999)	OSP-20
G150.03	ELECTRONIC SUBMISSION OF INVOICES FOR PAYMENT (EDI) (DESC OCT 1998)	36
G150.03-1	PAPERLESS ORDERING AND RECEIPT TRANSACTION SCREENS (PORTS) INTERNET APPLICATION (APPLICABLE TO DOD ACTIVITIES ONLY) (DESC JUL 2001)	36
G150.06	SUBMISSION OF INVOICES FOR PAYMENT (DOMESTIC PC&S) (DESC MAY 2001)	39

# ADDENDUM #2 CONT'D

<u>CLAUSE N</u>	O. CLAUSE TITLE	PAGE
G150.06-2	SHIPMENT NUMBER TO BE IDENTIFIED ON INVOICES (PC&S) (DESC AUG 2000)	41
G150.11	SUBMISSION OF INVOICES BY FACSIMILE (DESC MAY 2001)	41
I1.01-1	DEFINITIONS (DESC FEB 1998)	42
I1.03-9	CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) - ADDENDUM (DESC JUN 2001)	43
I1.07	REQUIRED CENTRAL CONTRACTOR REGISTRATION (MAR 2000)	IBR
I1.20-1	CLAUSES AND PROVISIONS INCORPORATED BY REFERENCE (DESC NOV 1999)	43
I1.22-1	CANCELLATION, RECISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY (JAN 1997)	IBR
I11.01-2	ADMINISTRATIVE COST OF TERMINATION FOR CAUSE - COMMERCIAL ITEMS (DESC FEB 1996)	45
I11.04	BANKRUPTCY (JUL 1995)	IBR
127	GRATUITIES (APR 1984)	IBR
128.01	FEDERAL, STATE, AND LOCAL TAXES (DESC NOV 1993) (DEVIATION)	45
128.02-2	FEDERAL, STATE, AND LOCAL TAXES/FEES EXCLUDED FROM CONTRACT PRICE (DESC FEB 2001)	45
128.03-2	TAX EXEMPTION CERTIFICATES (DESC AUG 2001)	46
133	INTEREST (JUNE 1996)	IBR
I84	REQUIREMENTS (OCT 1995)	IBR
186.03	DELIVERY-ORDER LIMITATIONS (PC&S) (DESC MAY 1996)	47
I171.01-2	SMALL BUSINESS SUBCONTRACTING PLAN (ALT II) (OCT 2000/OCT 2000)	IBR
I179	ALLOCATION (DESC JUL 1995)	48
I186	PROTECTION OF GOVERNMENT PROPERTY AND SPILL PREVENTION (DESC MAY 1978)	48
I190.06	MATERIAL SAFETY DATA SHEETS COMMERCIAL ITEMS (DESC MAR 2000)	49
1209.09	EXTENSION PROVISIONS (PC&S)(DESC OCT 1994)	49
I211	ORDERING (OCT 1995)	IBR

### **SCHEDULE**

### B1.01 SUPPLIES TO BE FURNISHED (DOMESTIC PC&S) (DESC MAR 1999)

- (a) The supplies to be furnished during the period specified in the REQUIREMENTS clause, the delivery points, methods of delivery, and estimated quantities are shown below. The quantities shown are best estimates of required quantities only. Unless otherwise specified, the total quantity ordered and required to be delivered may be greater than or less than such quantities. The Government agrees to order from the Contractor and the Contractor shall, if ordered, deliver during the contract period all items awarded under this contract. The prices paid shall be the unit prices specified in subsequent price change modifications issued in accordance with the ECONOMIC PRICE ADJUSTMENT clause.
- (b) All items of this contract call for delivery f.o.b. destination unless the item otherwise specifies. The destination for each item is the point of delivery shown in the particular item.
- (c) Written telecommunication (facsimile) is authorized for transmittance of a properly completed order. In an emergency, oral orders may be issued but must be confirmed in writing by an order within 24 hours.
- (d) If any gasoline items are included in this document, they may require oxygenated fuel as a result of changes in environmental laws. (e) Offers shall not be submitted for quantities less than the estimated quantities specified below for each line item.
- (1) **IFBs.** Any bids received for less than the full quantity for each line item will be considered nonresponsive and will be rejected by the Government.
  - (2) **RFPs.** Any offers received for less than the full quantity for each line item will be rejected by the Government. (DESC 52.207-9F45)

ITEM		ESTIMATED	)
NUMBER		QUANTITY	UI
	VOICE OF AMERICA		

### TINIAN

VOA, TINIAN RADIO RELAY STATION, 112TH STREET, APPROXIMATELY 0.2 KILOMETERS W OF 8TH AVE., NW SIDE OF ISLAND

### NORTHERN MARIANA ISLANDS

DELIVERY FEDAAC: 673100
BILLING FEDAAC: 673100
ORDERING OFFICE: 670-233-1624

### A01-70 DIESEL FUEL #2, HIGH SUL (HS2)

90,000 GL

TANK WAGON (TW), W/3 INCH CONNECTOR INTO

2/30,000 GALLON TANKS

DELIVERY HOURS: 0800-1700 MONDAY THRU FRIDAY

EXCLUDING LOCAL AND AMERICAN HOLIDAYS.

DELIVERIES ARE TO CONCLUDE PRIOR TO 1700 HRS

AVERAGE DELIVERY: 3,000 GALLONS

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### SAIPAN

VOA, SAIPAN RADIO RELAY STATION, AGINGAN POINT, SOUTH OF PACIFIC ISLANDS CLUB

### NORTHERN MARIANA ISLANDS

DELIVERY FEDAAC: 673100 BILLING FEDAAC: 673100

ORDERING OFFICE: 670-233-1624

### A02-70 DIESEL FUEL #2, HIGH SUL (HS2)

60,000 GL

TANK WAGON (TW), W/4 INCH CONNECTOR INTO 1/4,000 GALLON TANK

DELIVERY HOURS: 0800-1700 MONDAY THRU FRIDAY

EXCLUDING LOCAL AND AMERICAN HOLIDAYS

DELIVERIES TO CONCLUDE PRIOR TO 1700 HRS

AVERAGE DELIVERY: 2,000 GALLONS

NOTE: THERE IS A CAPPED 4 INCH CONNECTION AT THE

TOP OF TANK FOR FILLING ACCESS

### B1.01-2 SUPPLIES TO BE FURNISHED (DOMESTIC PC&S) (PORTS INTERNET APPLICATION) (DESC MAR 1999)

- (a) The supplies to be furnished during the period specified in the REQUIREMENTS clause, the delivery points, methods of delivery, and estimated quantities are shown below. The quantities shown are best estimates of required quantities only. Unless otherwise specified, the total quantity ordered and required to be delivered may be greater than or less than such quantities. The Government agrees to order from the Contractor and the Contractor shall, if ordered, deliver during the contract period all items awarded under this contract. The prices paid shall be the unit prices specified in subsequent price change modifications issued in accordance with the ECONOMIC PRICE ADJUSTMENT clause.
- (b) All items of this contract call for delivery f.o.b. destination unless the item otherwise specifies. The destination for each item is the point of delivery shown in the particular item.
- (c) Oral orders may be issued but must be confirmed in writing via a PORTS-generated order within 24 hours or one business day. See the PAPERLESS ORDERING AND RECEIPT TRANSACTION SCREENS (PORTS) INTERNET APPLICATION clause.
- (d) If any gasoline items are included in this document, they may require oxygenated fuel as a result of changes in environmental laws.
  - (e) Offers shall not be submitted for quantities less than the estimated quantities specified below for each line item. (DESC 52.207-9F00)

ITEM ESTIMATED NUMBER QUANTITY UI

DEPARTMENT OF THE NAVY

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### AGANA HEIGHTS

GQ, NAVY, NAVAL HOSPITAL BOILER, BLDG 2A (US NAVAL PUBLIC WORKS CENTER)

### **GUAM**

DELIVERY DODAAC: N68096 BILLING DODAAC: N62395

ORDERING OFFICE: 671-339-8692/7388

### 500-70 DIESEL FUEL #2, HIGH SUL (HS2)

MAX. SULFUR CONTENT 0.50 %

270,000 GL

TANK TRUCK (TT), W/3 INCH CAMLOCK FITTINGS INTO 2/12,000 GALLON ABOVE GROUND TANK(S)

DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS. NOTE: CONTRACTOR SHALL BE REQUIRED TO DELIVER WITHIN TWO (2) HOURS FROM RECEIPT OF VERBAL ORDER UNDER TYPHOON CONDITION OF READINESS NUMBER 3.

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ITEM ESTIMATED NUMBER QUANTITY UI

#### BARRIGADA

GQ, NAVY, BLDG 35, RADIO BARRIGADA GUAM

DELIVERY DODAAC: N70243
BILLING DODAAC: N70243
ORDERING OFFICE: 671-355-5374

### 501-70 DIESEL FUEL #2, HIGH SUL (HS2)

40,000 GL

MAX. SULFUR CONTENT 0.50 %

TANK TRUCK (TT), W/PUMP AND 3 INCH CAMLOCK FITTING INTO 1/32,000 GALLON ABOVE GROUND TANK(S)
DELIVERY HOURS: 0730-1630 MONDAY THRU FRIDAY
EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS.
NOTE: CONTRACTOR SHALL BE REQUIRED TO DELIVER
WITHIN TWO (2) HOURS FROM RECEIPT OF VERBAL ORDER
UNDER TYPHOON CONDITION OF READINESS NUMBER 3.

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#### **FINEGAYAN**

GQ, NAVY, NAVAL COMPUTER AND TELCOM STATION, BLDG 309 GUAM

DELIVERY DODAAC: N70243
BILLING DODAAC: N70243
ORDERING OFFICE: 671-355-5374

### 502-70 DIESEL FUEL #2, HIGH SUL (HS2)

50,000 GL

MAX. SULFUR CONTENT 0.50 %

TANK WAGON (TW), W/3 INCH CAMLOCK FITTING INTO 1/22,000 GALLON ABOVE GROUND TANK(S)

DELIVERY HOURS: 0730-1630 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS. NOTE: CONTRACTOR SHALL BE REQUIRED TO DELIVER WITHIN TWO (2) HOURS FROM RECEIPT OF VERBAL ORDER UNDER TYPHOON CONDITION OF READINESS NUMBER 3.

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### FINEGAYAN

GQ, NAVY, NAVAL COMPUTER AND TELCOM STATION, BOILER, BLDG 115 (US NAVAL PUBLIC WORKS CENTER)  ${\bf GUAM}$ 

DELIVERY DODAAC: N70243 BILLING DODAAC: N62395

ORDERING OFFICE: 671-339-8692/7388

ITEM ESTIMATED NUMBER QUANTITY UI

### 503-70 DIESEL FUEL #2, HIGH SUL (HS2)

180,000 GL

MAX. SULFUR CONTENT 0.50 %

TANK WAGON (TW), W/STANDARD 3 INCH MALE QUICK DISCONNECT INTO 1/10,000 GALLON ABOVE GROUND TANK(S) DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS. NOTE: CONTRACTOR SHALL BE REQUIRED TO DELIVER WITHIN TWO (2) HOURS FROM RECEIPT OF VERBAL ORDER UNDER TYPHOON CONDITION OF READINESS NUMBER 3.

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#### SUMAY

GQ, NAVY, GAS STATION NUMBER 4 (MOTOR POOL) BLDG 374 COMMANDER US NAVAL FORCES, MARIANAS (US NAVAL PUBLIC WORKS CENTER (PWC)

DELIVERY DODAAC: N62395
BILLING DODAAC: N62395
ORDERING OFFICE: 671-333-2991

### 510-28 GASOLINE, REG UNL (MUR)

680,000 GL

TANK WAGON (TW), WITH 4 INCH FEMALE HOSE FITTING INTO 3/5,000 GALLON TANKS

DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS

AVERAGE DELIVERY: 6,000 GALLONS

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### SUMAY

GQ, NAVY, US NAVY PUBLIC WORKS CENTER (PWC)

GUAM

DELIVERY DODAAC: N62395 BILLING DODAAC: N62395 ORDERING OFFICE: 671-333-2991

### 515-28 GASOLINE, REG UNL (MUR)

330,000 GL

FOB ORIGIN (FOB), SUPPLIERS TRUCK FILL STAND INTO PWC OWNED BOTTOM LOADING TRUCKS

DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS

AVERAGE DELIVERY: 700 GALLONS

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SP0600-01-R-0100

ITEM ESTIMATED NUMBER QUANTITY UI

SUMAY

GQ, NAVY, SANTA RITA, NMCB, CAMP COVINGTON

GUAM

DELIVERY DODAAC: R66687 BILLING DODAAC: R66687

ORDERING OFFICE: 671-339-3279/7279

520-70 DIESEL FUEL #2, HIGH SUL (HS2)

360,000 GL

MAX. SULFUR CONTENT 0.50 %

FOB ORIGIN (FOB), SUPPLIERS TRUCK FILL STAND INTO

NMCB OWNED BOTTOM LOADING TRUCKS

DELIVERY HOURS: 0700-1800

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SUMAY

GQ, NAVY, SANTA RITA, COMNAVMAR, OROTE POINT POWER PLANE, BLDG 307 (US NAVAL PUBLIC WORKS CENTER)

GUAM

DELIVERY DODAAC: N61755 BILLING DODAAC: N62395

ORDERING OFFICE: 671-339-8692/7388

525-70 DIESEL FUEL #2, HIGH SUL (HS2)

300,000 GL

MAX. SULFUR CONTENT 0.50 %

TANK TRUCK (TT), INTO

2/90,000 GALLON ABOVE GROUND TANK(S)

DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY

EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS.

NOTE: CONTRACTOR SHALL BE REQUIRED TO DELIVER WITHIN TWO (2) HOURS FROM RECEIPT OF VERBAL ORDER

UNDER TYPHOON CONDITION OF READINESS NUMBER 3.

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SUMAY

GQ, NAVY, SANTA RITA, COMNAVMAR, MOTOR POOL FUEL STATION, BLDG 374 (US NAVAL PUBLIC WORKS CENTER)

GUAM

DELIVERY DODAAC: N62395 BILLING DODAAC: N62395

ORDERING OFFICE: 671-339-8692/7388

530-70 DIESEL FUEL #2, HIGH SUL (HS2)

438,000 GL

MAX. SULFUR CONTENT 0.50 %

TANK WAGON (TW), INTO

1/2,000 GALLON ABOVE GROUND TANK(S)

DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS

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NOTE: CONTRACTOR SHALL BE REQUIRED TO DELIVER

WITHIN TWO (2) HOURS FROM RECEIPT OF VERBAL ORDER

UNDER TYPHOON CONDITION OF READINESS NUMBER 3.

ITEM ESTIMATED NUMBER QUANTITY UI

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SUMAY

GQ, NAVY, SANTA RITA, COMNAVMAR, TRANSPORTATION (US NAVAL PUBLIC WORKS CENTER)

GUAM

DELIVERY DODAAC: N62395 BILLING DODAAC: N62395

ORDERING OFFICE: 671-339-8692/7388

535-70 DIESEL FUEL #2, HIGH SUL (HS2)

1,263,000 GL

MAX. SULFUR CONTENT 0.50 %

FOB ORIGIN (FOB), AT SUPPLIERS TRUCK FILL STAND INTO NAVY OWNED TANK WAGONS.
DELIVERY HOURS: 0800-1530

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DEPARTMENT OF THE AIR FORCE

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YIGO ANDERSON AFB

GQ, USAF, BASE FUEL SERVICE STATION, BLDG 20008

DELIVERY DODAAC: FP5240 BILLING DODAAC: FP5240

ORDERING OFFICE : 671-366-4678 ALT ORDERING OFFICE: 671-366-6291

ORDERING DODAAC : FP5240

FAX: 671-366-5302

750-28 GASOLINE, REG UNL (MUR)

450,000 GL

TANK TRUCK (TT), W/4 INCH FEMALE CAMLOCK FITTING INTO

4/10,000 GALLON TANK

DELIVERY HOURS: 0800-1530 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS

AVERAGE DELIVERY: 7,000 GALLONS MINIMUM DELIVERY: 6,000 GALLONS

THIS FUEL IS CAPITALIZED

750-70 DIESEL FUEL #2, HIGH SUL (HS2)

580,000 GL

MAX. SULFUR CONTENT 0.50 %

TANK TRUCK (TT), INTO 3/20,000 GALLON TANKS

2/10,000 GALLON TANKS

3/5,000 GALLON TANKS

DELIVERY TICKET REQUIRED

DELIVERY HOURS: 0700-1600 MONDAY THRU FRIDAY EXCLUDING FEDERAL GOVERNMENT AND LOCAL HOLIDAYS CALIBRATED METERED DELIVERY TICKET REQUIRED

MULTIPLE DROP

### **PREAWARD**

### L2.05-5 INSTRUCTIONS TO OFFERORS - COMMERCIAL ITEMS (PC&S) (DESC SEP 2000)

(a) **AMENDMENTS TO SOLICITATIONS.** If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

#### (b) MASTER SOLICITATION.

- (1) This solicitation is [X], is not [] a master solicitation for the <u>Guam/Tinian PC&S. 1.8R</u> Purchase Program. If this is a master solicitation, it will contain the terms and conditions for this solicitation and for future supplemental solicitations in the program year. Each supplemental solicitation will incorporate by reference the same terms and conditions as this master solicitation, except as specifically stated in that supplemental solicitation. The identical terms and conditions will not be repeated. (Therefore, if this is a master solicitation, it should be retained for the duration of the program.) However, each supplemental solicitation will be considered a separate and individual solicitation.
- (2) The initial opening/closing date for the solicitation is November 02, 2001. Subsequent openings/closings for future requirements will be on an as-required basis starting with the first supplemental solicitation and thereafter until the end of the program ordering period as stated in the solicitation.

### (c) SUBMISSION, MODIFICATION, REVISION, AND WITHDRAWAL OF OFFERS.

- (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, signed and dated offers and modifications thereto shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror at or before the exact time specified in this solicitation. Offerors using commercial carriers should ensure that the offer is marked on the outermost wrapper with the information in subdivisions (i) and (ii) above. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation.
  - (2) The first page of the offer must show--
    - (i) The solicitation number;
    - (ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);
- (iii) Include name, title, and signature of person authorized to sign the offer. Offers signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.
- (iv) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
  - (v) Terms of any express warranty;
  - (vi) Price and any discount terms; and
  - (vii) A completed copy of the representations and certifications in the Offeror Submission Package.
  - (3) IFBs ONLY.
    - (i) Facsimile bids are authorized for this solicitation.
- (ii) **EVALUATION Net Payment Terms**. Offers under an IFB that include net payment terms less than 30 days will be determined nonresponsive.
- (iii) Prices shall be offered on an economic price adjustment basis only. Firm prices will be nonresponsive and will be rejected.
- (iv) The prices set forth on the Price Data Sheet in the block marked "Bid Price" will be a per gallon price. These prices shall not exceed six digits to the right of the decimal (e.g., \$1.030454).

### (4) RFPs ONLY.

- (i) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or that reject the terms and conditions of the solicitation may be excluded from consideration.
- (ii) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and
- (d) NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) CODE AND SMALL BUSINESS SIZE STANDARD. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern that submits an offer in its own name, but which proposes to furnish an item that it did not itself manufacture, is 500 employees.

- (e) **PERIOD FOR ACCEPTANCE OF OFFERS.** The offeror agrees to hold the prices in its offer firm for <u>120</u> calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.
- (f) **PRODUCT SAMPLES.** When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.
- (g) **MULTIPLE OFFERS.** Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

### (h) LATE SUBMISSIONS, MODIFICATIONS, REVISIONS, AND WITHDRAWALS OF OFFERS.

- (1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.
- (2) (i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--
- (A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or
- (B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or
  - (C) If this solicitation is a request for proposals, it was the only proposal received.
- (ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.
- (3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.
- (4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.
- (5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.
  - (i) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.
- (j) Proposals submitted in response to this solicitation shall be in English and in U.S. dollars unless otherwise permitted by the solicitation.
  - (k) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
- (l) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

## (m) CONTRACT AWARD.

### (1) RFPs ONLY (not applicable to IFBs).

- (i) While the Government intends to evaluate offers and award a contract without discussions, it reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary.
- (ii) The Government intends to evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the

number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.

(iii) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

- (2) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose offer(s) conforming to the solicitation will be most advantageous to the Government, cost or price and other factors (including subfactors) specified elsewhere in this solicitation, considered.
  - (3) The Government may reject any or all offers if such action is in the Government's interest.
  - (4) The Government may waive informalities and minor irregularities in offers received.
- (5) The Government may accept any item or group of items of a proposal, unless the offeror qualifies the proposal by specific limitations. Unless otherwise provided in the Schedule, proposals may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.
- (6) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time specified in the offer shall result in a binding contract without further action by either party.
  - (7) The Government may disclose the following information in postaward debriefings to other offerors:
    - (i) The overall evaluated cost or price and technical rating of the successful offeror;
    - (ii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection;
    - (iii) A summary of the rationale for award; and
    - (iv) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

### (n) AVAILABILITY OF REQUIREMENTS DOCUMENTS CITED IN THE SOLICITATION.

(1) (i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--

GSA, FEDERAL SUPPLY SERVICE SPECIFICATIONS SECTION 470 EAST L'ENFANT PLAZA, SW, SUITE 8100 WASHINGTON, DC 20407 TELEPHONE: (202) 619-8925

FAX: (202) 619-8978

- (ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the address in (i) above. Additional copies will be issued for a fee.
- (2) The DoD Index of Specifications and Standards (DoDISS) and documents listed in it may be obtained either through the Defense Standardization Program Internet website at http://www.dsp.dla.mil or from the—

DEPARTMENT OF DEFENSE SINGLE STOCK POINT (DODSSP) BUILDING 4, SECTION D 700 ROBBINS AVENUE PHILADELPHIA, PA 19111-5094 TELEPHONE: (215) 697-2179

FAX: (215) 697-1462

- (i) Automatic distribution may be obtained on a subscription basis.
- (ii) Order forms, pricing information, and customer support information may be obtained--
  - (A) By telephone at (215) 697-2179; or
  - (B) Through the DoDSSP Internet site at http://assist.daps.mil.
- (3) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.
- (o) DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER. (Applies to offers exceeding \$25,000.) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" followed by the DUNS number that identifies the offeror's name and address. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet to obtain one at no charge. An offeror within the United States may call 1-800-333-0505. The offeror may obtain more information regarding the DUNS number, including locations of local Dun and Bradstreet Information Services offices for offerors located outside the United States, from the Internet home page at http://www.customerservice@dnb.com. If an offeror is unable to locate a local service center, it may send an e-mail to Dun and Bradstreet at globalinfo@mail.dnb.com.

(FAR 52.212-1, tailored/DESC 52.212-9F20)

### **POSTAWARD**

# I1.03-3 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (DESC MAR 2001)

### (a) INSPECTION/ACCEPTANCE.

- (1) The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its post-acceptance rights (i) within a reasonable time after the defect was discovered or should have been discovered; and (ii) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
  - (2) Also see the REQUESTS FOR WAIVERS AND DEVIATIONS clause in the Addendum.
- (b) **ASSIGNMENT.** The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract, may be assigned to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the

Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes a payment (e.g., use of the Government-wide commercial purchase card), the Contractor may not assign its right to receive payment under this contract.

- (c) CHANGES. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) **DISPUTES.** This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, DISPUTES, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
  - (e) **DEFINITIONS.** The clause at FAR 52.202-1, DEFINITIONS, is incorporated herein by reference.
- (f) **EXCUSABLE DELAYS.** The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the control of the Contractor and without it s fault or negligence, such as acts of God or the public enemy, acts of the Government in either it s sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.
- (g) **INVOICE.** The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--
  - (1) Name and address of the Contractor;
  - (2) Invoice date;
  - (3) Contract number, contract line item number, and, if applicable, the order number;
  - (4) Description, quantity, unit of measure, unit price, and extended price of the item delivered;
- (5) Shipping number and date of shipment including the bill of lading number and weight of shipment if shipped on Government bill of lading;
  - (6) Terms of any prompt payment discount offered;
  - (7) Name and address of official to whom payment is to be sent; and
  - (8) Name, title, and phone number of person to be notified in event of defective invoice.

Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) Circular A-125, Prompt Payment. Contractors are encouraged to assign an identification number to each invoice.

- (h) **PATENT INDEMNITY.** The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United Stated or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) **PAYMENT.** Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C 3903)

and Office of Management and Budget (OMB) Circular A-125, Prompt Payment. Prompt payment discount will be applied to the total amount of each invoice. If the Government makes payment by Electronic Funds Transfer (EFT), see 52.212-5(b) for the appropriate EFT clause. In the event electronic funds transfers cannot be processed, the Government retains the option to make payment under this contract by check. In connection with any discount offered for early payment, time shall be computed from the date the invoice was received. For the purposes of computing the discount earned, payment shall be considered to have been made on the date that appears on the payment check or the date on which an EFT was made.

- (j) **RISK OF LOSS.** Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon-
  - (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
  - (k) **TAXES.** See Addendum 2.
- (l) **TERMINATION FOR THE GOVERNMENT'S CONVENIENCE.** The Government reserves the right to terminate this contract, or any part thereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms and conditions of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purposes. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- (m) **TERMINATION FOR CAUSE.** The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (n) **TITLE.** Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (o) **WARRANTY.** The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (p) **LIMITATION OF LIABILITY.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (q) **OTHER COMPLIANCES.** The Contractor shall comply with all applicable Federal, State, and local laws, executive orders, rules, and regulations applicable to its performance under this contract.
- (r) **COMPLIANCE WITH LAWS UNIQUE TO GOVERNMENT CONTRACTS.** The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 327 et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti- Kickback Act of 1986, 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistle blower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.
- (s) **ORDER OF PRECEDENCE.** Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
  - (1) The schedule of supplies/services;
- (2) The Assignments; Disputes, Payments; Invoices; Other Compliances; and Compliance with Laws Unique to Government Contracts paragraphs of this clause;
  - (3) The clause at 52.212-5;
  - (4) Addenda to this solicitation or contract, including any license agreements for computer software;
  - (5) Solicitation provisions if this is a solicitation;
  - (6) Other paragraphs of this clause;
  - (7) Standard Form 1449;
  - (8) Other documents, exhibits, and attachments; and
  - (9) The specification.

(FAR 52.212-4, tailored/DESC 52.212-9F50)

# I1.03-8 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) (DESC MAR 2001)

- (a) INSPECTION/ACCEPTANCE.
- (1) The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or performance of nonconforming services at no increase in contract price. The Government must exercise its post-acceptance rights (i) within a reasonable time after the defect was discovered or should have been discovered; and (ii) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
  - (2) Also see the REQUESTS FOR WAIVERS AND DEVIATIONS clause in the Addendum.
- (b) **ASSIGNMENT.** The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract, may be assigned to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes a payment (e.g., use of the Government-wide commercial purchase card), the Contractor may not assign its right to receive payment under this contract.
- (c) **CHANGES.** Changes in the terms and conditions of this contract may be made only by written agreement of the contracting parties ,unless in accordance with Clauses I2.03 or I2.03-1.
- (d) **DISPUTES.** This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, DISPUTES, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
  - (e) **DEFINITIONS.** The clause at FAR 52.202-1, DEFINITIONS, is incorporated herein by reference.
- (f) **EXCUSABLE DELAYS.** The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the control of the Contractor and without it s fault or negligence, such as acts of God or the public enemy, acts of the Government in either it s sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.
- (g) **INVOICE.** The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--
  - (1) Name and address of the Contractor;
  - (2) Invoice date;
  - (3) Contract number, contract line item number, and, if applicable, the order number;
  - (4) Description, quantity, unit of measure, unit price, and extended price of the item delivered;
- (5) Shipping number and date of shipment including the bill of lading number and weight of shipment if shipped on Government bill of lading;
  - (6) Terms of any prompt payment discount offered;
  - (7) Name and address of official to whom payment is to be sent; and
  - (8) Name, title, and phone number of person to be notified in event of defective invoice.

Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) Circular A-125, Prompt Payment. Contractors are encouraged to assign an identification number to each invoice.

- (h) **ELECTRONIC INVOICING.** See the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) ADDENDUM clause in Addendum 2.
- (i) **PATENT INDEMNITY.** The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United Stated or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (j) **PAYMENT.** Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C 3903) and Office of Management and Budget (OMB) Circular A-125, Prompt Payment. Prompt payment discount will be applied to the total amount of each invoice. If the Government makes payment by Electronic Funds Transfer (EFT), see 52.212-5(b) for the appropriate EFT clause. In the event electronic funds transfers cannot be processed, the Government retains the option to make payment under this contract by check. In connection with any discount offered for early payment, time shall be computed from the date the invoice was received. For the purposes of computing the discount earned, payment shall be considered to have been made on the date that appears on the payment check or the date on which an EFT was made.

- (k) **RISK OF LOSS.** Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon--
  - (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
  - (1) **TAXES.** See Addendum 2.
- (m) **TERMINATION FOR THE GOVERNMENT'S CONVENIENCE.** The Government reserves the right to terminate this contract, or any part thereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms and conditions of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purposes. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- (n) **TERMINATION FOR CAUSE.** The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (o) **TITLE.** Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (p) **WARRANTY.** The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (q) **LIMITATION OF LIABILITY.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (r) **OTHER COMPLIANCES.** The Contractor shall comply with all applicable Federal, State, and local laws, executive orders, rules, and regulations applicable to its performance under this contract.
- (s) **COMPLIANCE WITH LAWS UNIQUE TO GOVERNMENT CONTRACTS.** The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 327 et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti- Kickback Act of 1986, 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistle blower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.
- (t) **ORDER OF PRECEDENCE.** Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
  - (1) The schedule of supplies/services;
- (2) The Assignments; Disputes, Payments; Invoices; Other Compliances; and Compliance with Laws Unique to Government Contracts paragraphs of this clause;
  - (3) The clause at 52.212-5;
  - (4) Addenda to this solicitation or contract, including any license agreements for computer software;
  - (5) Solicitation provisions if this is a solicitation;
  - (6) Other paragraphs of this clause;
  - (7) Standard Form 1449;
  - (8) Other documents, exhibits, and attachments; and
  - (9) The specification.

(FAR 52.212-4, tailored/DESC 52.212-9F51)

# I1.04 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS - COMMERCIAL ITEMS (MAY 2001)

- (a) The Contractor shall comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
  - (1) 52.222-3, Convict Labor (E.O. 11755);

(2) 52.233-3, Protest After Award (31 U.S.C. 3553).

indicated as be	ing in	tractor shall comply with the FAR clauses in this paragraph (b), that the Contracting Officer has corporated in this contract by reference to implement provisions of law or Executive orders tions of commercial items or components:
10 U.S.C. 2402).	[ X ]	52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C. 253g and
	[ ]	52.219-3, Notice of Total HUBZone Set-Aside (Jan 1999).
elects to waiver th	[X] ne prefe	52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror rence, it shall so indicate in its offer).
Amendments Act	[ ] of 1994	52.219-5, Very Small Business Set-Aside (Pub. L. 103-403, section 304, Small Business Reauthorization and 4). [ ]Alt II. [ ]Alt II.
		52.219-8, Utilization of Small Business Concerns (15 U.S.C. 637(d)(2) and (3)).
	[ X ]	52.219-9, Small Business Subcontracting Plan (15 U.S.C. 637 (d)(4)).
	[ X ]	52.219-14, Limitations on Subcontracting (15 U.S.C. 637(a)(14)).
section 7102, and		52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Pub. L. 103-355, C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer). [ ]Alt I.
103-355, section 7		52.219-25, Small Disadvantaged Business Participation Program - Disadvantaged Status and Reporting (Pub. L. and 10 U.S.C. 2323).
section 7102, and	[ ] l 10 U.S	52.219-26, Small Disadvantaged Business Participation Program - Incentive Subcontracting (Pub. L. 103-355, S.C. 2323).
	[]:	52.222-19, Child Labor – Cooperation with Authorities and Remedies (E.O. 13126).
	[X]	52.222-21, Prohibition of Segregated Facilities (Feb 1999).
	[X]	52.222-26, Equal Opportunity (E.O. 11246).
	[ X ]	52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).
	[ X ]	52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793).
	[X ]	52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).
6962(c)(3)(A)(ii))		52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (42 U.S.C. Alt I (42 U.S.C. 6962(i)(2)(C)).
	[ ]	52.225-1, Buy American Act - Balance of Payments Program - Supplies (41.U.S.C. 10a - 10d).
Program (41 U.S.	[ ] C 10a -	52.225-3, Buy American Act - North American Free Trade Agreement - Israeli Trade Act - Balance of Payments 10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note). [ ]Alt II. [ ]Alt II.
	[ ]	52.225-5, Trade Agreements (19 U.S.C 2501, et seq., 19 U.S.C. 3301 note).
	[ ]	52.225-13, Restriction on Certain Foreign Purchases (E.O.'s 12722, 12724, 13059, 13067; 13121, and 13129).

[ ]	52.225-15, Sanctioned European Union Country End Products (E.O. 12849).
[ ]	52.225-16, Sanctioned European Union Country Services (E.O. 12849).
[ ]	52.232-33, Payment by Electronic Funds Transfer Central Contractor Registration (31 U.S.C. 3332).
[ ]	52.232-34, Payment by Electronic Funds Transfer Other than Central Contractor Registration (31 U.S.C. 3332).
[ ]	52.232-36, Payment by Third Party (31 U.S.C. 3332).
[ ]	52.239-1, Privacy or Security Safeguards (5 U.S.C. 552a).
[ ]	52.247-64, Preference for Privately Owned U.SFlag Commercial Vessels (46 U.S.C. 1241). [ ] Alt I.
Contracting Officer has	Contractor shall comply with FAR clauses in this paragraph (c), applicable to commercial services, which the indicated as being incorporated in this contract by reference to implement provisions of law or executive orders as of commercial items or components:
[ ]	52.222-41, Service Contract Act of 1965, as amended (41 U.S.C. 351, et seq.).
	racts for certain commercial services may be exempt from coverage if they meet the criteria in FAR 22.1103-ass Deviation number 2000-O0006).
[ ]	52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C. 206 and 41 U.S.C. 351 et seq.).
	52.222-43, Fair Labor Standards Act and Service Contract Act - Price Adjustment (Multiple Year ts) (29 U.S.C. 206 and 41 U.S.C. 351 et seq.).
et seq.).	52.222-44, Fair Labor Standards Act and Service Contract Act - Price Adjustment (29 U.S.C. 206 and 41 U.S.C. 35
[ ] Contractor Collective B	52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor argaining Agreement (CBA) (41 U.S.C. 351 et seq.).
[ ]	52.222-50, Nondisplacement of Qualified Workers (E.O. 129333).
(d) CON	APTROLLER GENERAL EXAMINATION OF RECORD. The Contractor shall comply with the provisions of

- (d) **COMPTROLLER GENERAL EXAMINATION OF RECORD.** The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, AUDIT AND RECORDS NEGOTIATION.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the DISPUTES clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) and (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by any addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components:

52.222-26, Equal Opportunity (E.O. 11246);

52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212); and

52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793).

52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241) (flow down not required for subcontracts awarded beginning May 1, 1996).

(FAR 52.212-5)

# I1.05 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (MAR 2000)

(a) The Contractor agrees to comply with any clause that is checked on the following list of DFARS clauses which, if checked, is included in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components.

[ ] 252.205-7000	Provision of Information to Cooperative Agreement Holders (10 U.S.C. 2416)
[ ] 252.206-7000	Domestic Source Restriction (10 U.S.C 2304)
[X] 252.219-7003	Small, Small Disadvantaged, and Women-Owned Small Business Subcontracting Plan (DoD Contracts) (15 U.S.C. 637)
[ ] 252.225-7001	Buy American Act and Balance of Payments Program (41 U.S.C. 10a-10-d, E.O. 10582)
[X] 252.225-7007	Buy American Act -Trade Agreements Act - Balance of Payments Program (41 U.S.C. 10a-10d, 19 U.S.C. 2501-2518, and 19 U.S.C. 3301 note)
[ ] 252.225-7012	Preference for Certain Domestic Commodities
[ ] 252.225-7014	Preference for Domestic Specialty Metals (10 U.S.C. 2341 note)
[ ] 252.225-7015	Preference for Domestic Hand or Measuring Tools (10 U.S.C. 2241 note)
[X] 252.225-7021	Trade Agreements (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note)
[ ] 252.225-7027	Restriction on Contingent Fees for Foreign Military Sales (22 U.S.C. 2779)
[ ] 252.225-7028	Exclusionary Policies and Practices of Foreign Governments (22 U.S.C. 2755)
[ ] 252.225-7029	Preference for United States or Canadian Air Circuit Breakers (10 U.S.C. 2534(a)93)
[ ] 252.225-7036	Buy American Act - North American Free Trade Agreement Implementation Act - Balance of Payments Program ( [ ] Alt I) (41 U.S.C. 10a-10d and 19 U.S.C. 3301 note)
[ ] 252.227-7015	Technical Data Commercial Items (10 U.S.C. 2320)
[ ] 252.227-7037	Validation of Restrictive Markings on Technical Data (10 U.S.C. 2321)
[X] 252.243-7002	Requests for Equitable Adjustment (10 U.S.C. 2410)
[ ] 252.247-7023	Transportation of Supplies by Sea ( [ ] Alt I), ( [ ] Alt II) (10 U.S.C. 2631)
[ ] 252.247-7024	Notification of Transportation of Supplies by Sea (10 U.S.C. 2631)

(b) In addition to the clauses listed in paragraph (e) of the CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS -- COMMERCIAL ITEMS clause of this contract (Federal Acquisition Regulation 52.212-5), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract.

[ ] 252.225-7014 Preference for Domestic Specialty Metals, Alternate I (10 U.S.C. 2241 note)
[ ] 252.247-7023 Transportation of Supplies by Sea (10 U.S.C. 2631)
[ ] 252.247-7024 Notification of Transportation of Supplies by Sea (10 U.S.C. 2631)

(DFARS 252.212-7001)

# <u>ADDENDUM #1 – PREAWARD SOLICITATION PROVISIONS</u>

### L2.01-1 PROPOSAL PREPARATION INSTRUCTIONS (DESC JAN 2001)

- (a) **THE OFFER.** The offer (proposal) shall consist of the following items:
  - (1) Standard Form (SF) 1449, Solicitation/Contract Order for Commercial Items, blocks 12, 17 through 24, and 30.
- (2) **Schedule clause.** The offeror shall insert its proposed unit prices for each contract line item in the spaces provided in the SUPPLIES TO BE FURNISHED clause or as specified in the solicitation.
- (3) **Offeror Submission Package.** The offeror shall complete the representations and other statements of offerors contained in the Offeror Submission Package enclosed with this solicitation. The clauses/provisions found in the Offeror Submission Package are duplicated in the basic solicitation.
- (4) **Other Required Documents.** The offeror shall submit all other documents required by the terms and conditions of this solicitation.
  - (5) Exceptions.
- (i) Any exceptions the offeror takes to the terms and conditions of the solicitation must be submitted with the offer. Only exceptions detailed in the offer will be treated as exceptions to the terms and conditions of the solicitation. Any exceptions taken by the offeror will be considered by the Government and either accepted or rejected. Exceptions that are accepted by the Government will be incorporated into any resultant contract; exceptions that are rejected by the Government must be withdrawn by the offeror or the offer will be rejected.
- (ii) If the offeror does not take any exceptions, completion of Blocks 12, 17 through 24, and 30 of the SF 1449 signifies the offeror's agreement to the terms and conditions contained in the solicitation.
- (c) SOCIOECONOMIC PLAN SUBMISSION (APPLICABLE TO LARGE, SMALL, VETERAN-OWNED SMALL, HUBZONE SMALL, SMALL DISADVANTAGED, AND WOMEN-OWNED SMALL BUSINESSES). The offeror must provide a description of its efforts to ensure that small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns will have an equal opportunity to compete for subcontracts under any resultant contract. The description should include any partnering arrangements with such companies and include specific names to the extent they are known.

  (DESC 52.215-9F80)

### L46 SINGLE UNIT PRICE REQUIRED (DESC MAR 1999)

Subparagraph (b)(3) of the DELIVERY CONDITIONS (by various means) clause defines the minimum amount of product that can be required in a single delivery for tank wagons. All offerors must offer a single unit price to provide for the minimum required delivery for tank wagons. All offerors must offer a single unit price to cover any quantity of product that may be required in a single delivery under the contract. Offers that provide for a unit price that fluctuates according to the quantity delivered in a single delivery are not acceptable.

(DESC 52.216-9F10)

### L54 SITE VISIT (DESC OCT 1992)

- (a) It is the responsibility of the offerors/bidders to inspect the site where supplies are to be delivered and to obtain all available information about the site necessary to satisfy themselves about general and local conditions that may affect delivery and the cost of contract performance, to the extent that the information is reasonably obtainable. Offerors/bidders are responsible for any costs incurred for any site inspection and for obtaining information.
  - (b) In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(DESC 52.237-9F05)

### L74 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Requirements Type, Firm Fixed Price with Economic Price Adjustment contract resulting from this solicitation.

(FAR 52.216-1)

#### L96 ADMINISTRATION OF THE SMALL BUSINESS SUBCONTRACTING PROGRAM (DESC FEB 1999)

The SMALL BUSINESS SUBCONTRACTING PLAN clause contained in any contract awarded under this solicitation will be administered by the cognizant Defense Contract Management District.

(DESC 52.242-9F15)

# L117 NOTIFICATION OF TRANSPORTATION COMPANY TO BE UTILIZED IN THE DELIVERY OF PRODUCT (DOMESTIC PC&S) (DESC JUN 1997)

- [ ] Check here if not subcontracting with a transportation company in the performance of any resultant contract.
- (a) In the performance of any resultant contract, offeror agrees not to utilize transportation companies that have been debarred or suspended, are ineligible for receipt of contracts with Government agencies, are in receipt of a notice of proposed debarment or ineligibility from any Government agency, or are otherwise ineligible under Federal programs. Offerors shall submit the name, address, and telephone number of the transportation company(ies) that will be utilized in the performance of any resultant contract. In addition, it is requested that offerors provide the State(s) in which the transporter is authorized to conduct business.
- (b) The information provided will not be used in the evaluation of offer prices. However, the information is subject to review by the Contracting Officer and could result in a nonresponsibility determination. Failure to provide the requested information may also render the offeror nonresponsible.
- (c) Should any of the specified information change prior to award, offerors are required to provide the Contracting Officer with the updated information (also see the NOTIFICATION OF CHANGE IN TRANSPORTATION COMPANY clause in Addendum II).

Name, Address, and Phone Number
of Transportation Company

State(s) in which transporter is authorized to operate

(DESC 52.247-9F60)

### L203 HANDCARRIED OFFERS AND EXPRESS DELIVERY SERVICE (DESC JAN 1998)

- (a) Any handcarried offer must be received at the depository indicated on the Standard Form (SF) 33 or SF 1449 of this solicitation by the date and time specified for receipt of offers. Evidence to establish the time of receipt at the Government installation is the time/date stamp of that installation on the solicitation wrapper or other documentary evidence of receipt maintained by the installation.
- (b) Offers delivered by an express delivery service will be considered "handcarried." Therefore, bidders/offerors that respond to this solicitation using an express delivery service must ensure that the express delivery service "handcarries" the offer to the depository indicated on the SF 33 or SF 1449.

(c) The term **express delivery service** does not include Express Mail delivered by the United States Postal Service. Express Mail will be considered "mail" under the LATE SUBMISSIONS, MODIFICATIONS, AND WITHDRAWALS OF BIDS provision or the Late Offers paragraph of the INSTRUCTIONS TO OFFERORS - COMMERCIAL ITEMS or INSTRUCTIONS TO OFFERORS - COMPETITIVE ACQUISITIONS provision.

(DESC 52.252-9F05)

#### M3.01 EVALUATION OF OFFERS WHERE UNCOMMON ESCALATORS ARE USED (DESC JAN 1998)

- (a) **FOR EVALUATION PURPOSES ONLY**, an evaluation factor will be applied to the Final Proposal Revision (FPR) prices of those items in which uncommon escalators are proposed as a basis for economic price adjustments. The evaluation factor will establish a commonality among the different postings or publications offered in order to ensure that all offerors are evaluated on an equal basis.
- (b) The offeror's margin (plus or minus) will be established as the difference between the FPR price and the Final Revised reference price. The margin will then be added to the 12-month average of the posting or publication being proposed to determine the evaluated price. The 12-month average will be calculated over the most recent complete 12-month period prior to the established reference date (i.e., if reference date is August 22, 1994, then the 12-month period would be August 1993 July 1994).

(DESC 52.216-9F60)

### M19.10 EVALUATION OF OFFERS SUBJECT TO ECONOMIC PRICE ADJUSTMENT (RFP) (DESC JAN 1998)

- (a) Offers on an escalated price basis will be subject to all terms and conditions of the ECONOMIC PRICE ADJUSTMENT clause.
- (b) Final Proposal Revision (FPR) prices, with any increases or decreases in the reference price through the date and time set for FRPs, will be used in evaluating offers.
- (c) If no FPR is submitted, the original offer, with any increases or decreases in the reference price through date set for FPRs, will be used in evaluating offers.

(DESC 52.216-9F45)

### M55 CONVERSION FACTORS (DESC APR 1998)

- (a) This provision applies to all products except lubricating oils.
- (b) The offeror should use conversion factors that reflect its product characteristics and submit prices and transportation rates in the requested units. In the event prices or transportation rates are not submitted in the requested units, the following conversion factors based on an assumed density for the product will be used by DESC in the evaluation of the offer.

### (1) **TABLE I.**

One Imperial Gallon = 1.20095 U.S. Gallons at the same temperature One Liter 0.264172 U.S. Gallons at the same temperature One Cubic Meter (1,000 liters) 6.2898 Barrels at the same temperature One U.S. Barrel 42 U.S. Gallons at the same temperature One Kilometer 0.62137 Miles = One Mile 1.6093 Kilometers One Nautical Mile 1.15 Statute Miles

### (2) TABLE II.

### DENSITY TYPICAL

PRODUCT	@15 <sup>0</sup> C @	060°F					
	Kg/m <sup>3</sup>	<u>API</u>	BARRELS PER METRIC TON	GALLONS PER METRIC TON	LITERS PER METRIC TON	BARRELS PER LONG TON	GALLONS PER LONG TON
AUTOMOTIVE GASOLINE (ALL)	744.9	58.4	8.462	355.42	1342.46	8.598	361.12

AVIATION							
GASOLINE (ALL)	716.3	66.0	8.801	369.66	1396.06	8.943	375.59
, ,							
BURNER FUEL OILS	<u> </u>						
	_						
FUEL OIL NO. 1	812.8	42.5	7.753	325.61	1230.31	7.877	330.83
FUEL OIL NO. 2	846.9	35.5	7.440	312.49	1180.78	7.560	317.51
FUEL OIL NO. 4	914.2	23.2	6.891	289.44	1093.85	7.002	294.09
FUEL OIL							
NO. 5 LIGHT	954.2	16.7	6.602	277.27	1048.00	6.707	281.71
FUEL OIL NO.							
5 HEAVY	960.7	15.7	6.557	275.39	1040.91	6.662	279.81
FUEL OIL NO. 6	976.6	13.3	6.450	270.90	1023.96	6.554	275.25
<b>DIESEL FUELS</b>							
DFA	810.5	43.0	7.775	326.54	1233.81	7.900	331.79
DF1	818.9	41.2	7.695	323.17	1122.15	7.818	328.36
DF2/GAS OIL	839.3	37.0	7.507	315.30	1191.47	7.628	320.36
INTERMEDIATE FU	EL OILS						
IFO 60	947.2	17.8	6.651	279.33	1055.74	6.757	283.81
IFO 180	965.3	15.0	6.526	274.09	1035.95	6.630	278.48
IFO 220	967.9	14.6	6.508	273.34	1033.16	6.612	277.72
IFO 380	973.9	13.7	6.468	271.65	1026.68	6.572	276.01
JET FUELS							
JP4/JET B	764.6	53.5	8.243	346.22	1307.87	8.376	351.78
JP5	819.9	41.0	7.686	322.80	1219.66	7.809	327.98
JP8/JET A1	805.9	44.0	7.820	328.42	1240.85	7.945	333.69
JET A	814.2	42.2	7.739	325.04	1228.20	7.863	330.26
KEROSINES (ALL)	815.2	42.0	7.730	324.68	1226.69	7.854	329.88
MARINE GAS OIL	839.3	37.0	7.507	315.30	1191.47	7.628	320.36
NAPHTHA	731.1	62.0	8.623	362.16	1367.80	8.761	367.97
NAVAL DISTILLATI	Ξ						
FUEL (F76)							
AND DFW (F75)	844.3	36.0	7.463	313.43	1184.41	7.582	318.46

# (3) **TABLE III.**

ASSUMED DENSITY
PRODUCT 20 deg C/20 deg C

 g/mL
 lb/gal
 Kg/gal

 FSII DIEGME
 1.025
 8.561
 3.884

(DESC 52.215-9FA1)

### M72 EVALUATION OF OFFERS (EXCEPTIONS/DEVIATIONS) (DESC APR 1997)

- (a) Offerors are expected to submit offers in full compliance with all terms and conditions of this solicitation.
- (b) Any exceptions/deviations to the terms and conditions of this solicitation will result in the Government's determination that either-
  - (1) The exception/deviation is material enough to warrant rejection of the offer in part or in full; or
  - (2) The exception/deviation is acceptable.
- (c) If the exception/deviation is in reference to a specification contained in this solicitation and the offeror cannot supply product fully meeting the required specification(s), the product can be offered for consideration provided the offeror clearly indicates, by attachment to the offer, the extent to which any product offered differs from the required specification(s).
- (d) If the exception/deviation is in reference to a particular test, inspection, or testing method contained in this solicitation, the offer can be considered provided the offeror clearly indicates, by attachment to the offer, the extent to which its offer differs from those requirements.
- (e) If the exception/deviation is determined acceptable, offered prices may be adjusted, for evaluation purposes only, by the Government's best estimate of the quantitative impact of the advantage or disadvantage to the Government that might result from making an award under those circumstances.

(DESC 52.209-9F45)

### ADDENDUM #2 – POSTAWARD CONTRACT CLAUSES

### B19.01-2 ECONOMIC PRICE ADJUSTMENT - MARKET PRICE (PC&S) (KOREA/GUAM/JAPAN) (DESC JUL 1999)

- (a) WARRANTIES. The Contractor warrants that--
- (1) The unit prices set forth in the Schedule do not include allowances for any portion of the contingency covered by this clause; and
  - (2) The prices to be invoiced hereunder shall be computed in accordance with the provisions of this clause.
  - (b) **DEFINITIONS.** As used throughout this clause, the term--
    - (1) Base unit price means the unit price set forth opposite the item in Section B of the Schedule.
- (2) **Market price** means a price determined by an independent trade association, governmental body, or other third party and reported or made available in a consistent manner in a publication, electronic data base, or other form. This price may be either a single market price or a combination of market prices for price adjustment for individual items by product, market area, and publication as specified in the Table in (g) below. For purposes of this procurement, the market price is the average of the prices published in Platt's Oilgram Price Report. The applicable market price is identified by product following the Table in (g) below.
- (i) **Base market price** means the price as shown in column IV of the Table in (g) below and is the market price from which economic price adjustments are calculated pursuant to this clause.
- (ii) Adjusting market price means the market price in effect on the date of delivery and that will be used to determine the change in market price as defined in (c)(1) below.
  - (3) **Date of delivery** is defined as follows:
    - (i) FOR F.O.B. DESTINATION TRUCK DELIVERIES. The date product is received, on a truck-by-truck basis.
  - (ii) FOR ALL OTHER TYPES OF DELIVERIES. The date and time product commences moving past the specified

### (c) <u>ADJUSTMENTS</u>.

f.o.b. point.

(1) Subject to the provisions of this clause, the prices payable hereunder shall be determined by adding to the base unit price the same number of cents, or fraction thereof, that the adjusting market price increases or decreases, per like unit of measure, subsequent to the date on which the base market price is established (see column IV of the Table). The prices payable shall be issued through semimonthly contract notifications effective the first and third Monday of each month.

- (2) Contract price adjustments shall be provided via notification through contract modifications and/or posting to the DESC web page under the heading **Doing Business with DESC**.
  - (3) All arithmetical calculations, including the final adjusted unit price, shall be rounded to four decimal places.
- (4) **FAILURE TO DELIVER**. Notwithstanding any other provisions of this clause, no upward adjustment shall apply to product scheduled under the contract to be delivered before the effective date of the adjustment, unless the Contractor's failure to deliver according to the delivery schedule results from causes beyond the Contractor's control and without its fault or negligence, within the meaning of paragraphs (f), Excusable Delays, and (m), Termination for Cause, of the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS clause of this contract, in which case the contract shall be amended to make an equitable extension of the delivery schedule.
- (5) **UPWARD CEILING ON ECONOMIC PRICE ADJUSTMENT**. The Contractor agrees that the total increase in any contract unit price, pursuant to these economic price adjustment provisions, shall not exceed <u>60 percent</u> of the base unit price in any applicable program year (whether a single year or a multiyear program), except as provided hereafter.
- (i) If at any time the Contractor has reason to believe that within the near future a price adjustment under the provisions of this clause will be required that will exceed the current contract ceiling price for any item, the Contractor shall promptly notify the Contracting Officer in writing of the expected increase. The notification shall include a revised ceiling the Contractor believes is sufficient to permit completion of remaining contract performance, along with an appropriate explanation and documentation as required by the Contracting Officer.
- (ii) If an actual increase in the market price would raise a contract unit price for an item above the current ceiling, the Contractor shall have no obligation under this contract to fill pending or future orders for such item, as of the effective date of the increase, unless the Contracting Officer issues a contract modification to raise the ceiling. If the contract ceiling will not be raised, the Contracting Officer shall so promptly notify the Contractor in writing.
  - (6) **REVISION OF MARKET PRICE INDICATOR.** In the event--
    - (i) Any applicable market price indicator is discontinued or its method of derivation is altered substantially; or
- (ii) The Contracting Officer determines that the market price indicator consistently and substantially fails to reflect market conditions,--

the parties shall mutually agree upon an appropriate and comparable substitute for determining the price adjustments hereunder. The contract shall be modified to reflect such substitute effective on the date the indicator was discontinued, altered, or began to consistently and substantially fail to reflect market conditions. If the parties fail to agree on an appropriate substitute, the matter shall be resolved in accordance with paragraph (d), Disputes, of the CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS clause of this contract.

- (d) **CONVERSION FACTORS.** If this clause requires quantity conversion for economic price adjustment purposes, the conversion factors for applicable products, as specified in the CONVERSION FACTORS provision, apply unless otherwise specified in the Schedule.
- (e) **EXAMINATION OF RECORDS.** The Contractor agrees that the Contracting Officer or designated representatives shall have the right to examine the Contractor's books, records, documents, and other data the Contracting Officer deems necessary to verify Contractor adherence to the provisions of this clause.
- (f) **FINAL INVOICE.** The Contractor shall include a statement on the final invoice that the amounts invoiced hereunder have applied all decreases required by this clause.
  - (g) TABLE.

I	п	III	IV
Item no.	Name of publication (see (b)(2) above)	Heading under which market price is published and name of product	Base market price as of 10 – 14 Sep 01* (effective date of pricing) (Average of Prices)
500-70, 501-70, 502-70, 503-70, 520-70, 525-70, 530-70, 535-70, 750-70, A01-70 & A02-70	Platt's Oilgram Price Report	Product Price Assessments Singapore Gasoil L/P 0.5/S'pore/Spot/Cargo	\$0.7381

510-28, 515-28 Platt's Oilgram Price & 750-28 Report

Product Price Assessments Singapore/Japan Cargoes (\$/Bbl) – Singapore Mogas 95 Unl \$0.7562

- \* effective dates 10 14 September 2001 in Platt's Oilgram Price Report
- Price changes under any resultant contracts will be provided only through the DESC HOMEPAGE at

### http://www.desc.dla.mil/main/doinbusi.htm

• Contract unit prices will be adjusted **the first and third Monday of each month**. Updated reference prices will be computed using a five (5)—day average of prices **effective** Monday – Friday of the high postings, as stated in Column III in the table above, one week prior to the week of

delivery(i.e. Reference prices effective <u>17 September 2001</u> would be calculated based on prices effective Monday – Friday (10 through 14 September 2001). The updated contract unit price will be in effect for a two-(2)-week (fourteen(14)-days) delivery period (i.e., Monday through Sunday, based on updated reference price effective date). If for some reason, Platt's Oilgram Price Report fails to be published for a particular date, the price that shall be used will be the previous day's effective price in order to calculate the five (5)-day average.

(DESC 52.216-9FZ1)

### C1 SPECIFICATIONS (DESC JAN 1997)

Product to be supplied shall fully meet the requirements of the applicable specification(s) as indicated in the Supply Schedule, except as modified elsewhere in this contract. Unless otherwise indicated by the Contractor, prior to award and in accordance with the EVALUATION OF OFFERS clause, the product offered will be assumed to fully meet the applicable specification(s).

(DESC 52.246-9FT5)

### C1.02 DODISS SPECIFICATIONS (DESC OCT 2000)

Unless otherwise specified, the issues of Federal and Military specifications, standards, and related standardization documents and those non-Government standards adopted for Department of Defense use, which are cited in this solicitation/contract, are those listed in the most recent Department of Defense Index of Specifications and Standards (DODISS) and any applicable supplement. The basic DODISS is issued on July 1st every year; supplementals thereto are issued every other month thereafter, those dates being September 1<sup>st</sup>, November 1<sup>st</sup>, January 1<sup>st</sup>, March 1<sup>st</sup>, and May 1<sup>st</sup>.

(DESC 52.246-9FT1)

# C16.18 GASOLINE, AUTOMOTIVE, LEADED OR UNLEADED (REGULAR/MIDGRADE/PREMIUM) (DESC JUL 1998)

Specification ASTM D 4814 applies with the following minimum AKI:

PRODUCT	<u>MINIMUM AKI <sup>1</sup></u>		
Premium Leaded	93		
Premium Unleaded	91		
Midgrade Unleaded	89		
Regular Leaded	89		
Regular Unleaded	87 <sup>2</sup>		

## NOTES:

- 1/ Reductions for altitude and seasonal variations are allowed in accordance with ASTM D 4814.
- 2/ In addition, motor octane number must not be less than 82.

(DESC 52.246-9FHA)

### E12 POINT OF ACCEPTANCE (DESC MAY 1969)

On f.o.b. origin deliveries, acceptance of the supplies furnished hereunder will take place at origin, notwithstanding that inspection by the Government may take place elsewhere prior to acceptance. On f.o.b. destination deliveries, acceptance of the supplies furnished hereunder will take place at destination, notwithstanding that inspection by the Government may take place elsewhere prior to acceptance.

(DESC 52.246-9FQ1)

### E18.01 INSPECTION SYSTEM (DESC DEC 1993)

- (a) Records on product supplied to the U.S. Government by the Contractor or subcontractor (including supplier) shall be kept complete and available to the Government during the performance of this contract and for such longer period as may be specified elsewhere in this contract. The Government reserves the right to perform Quality Inspection at all times and places. The Federal Acquisition Regulation requires that such records be maintained for a period of four years if this contract contains any of the following clauses: AUDIT SEALED BIDDING; AUDIT NEGOTIATION; or EXAMINATION OF RECORDS BY THE COMPTROLLER GENERAL.
- (b) The Contractor shall furnish hereunder, from time to time, samples of each product or grade of product to be furnished under this contract at the request of, and in the manner and to the place designated by, the Quality Representative; PROVIDED, however, that in no event shall the Contractor be required to furnish during the period of this contract more than five 1-gallon samples of each product or grade of product from each facility from which such product is shipped to the Government. Such samples shall be furnished without charge to the Government and shall be packed, marked, and shipped by the Contractor, shipping expense prepaid, in containers and shipping boxes furnished by the Contractor.

(DESC 52.246-9F95)

### E35.02 REQUESTS FOR WAIVERS AND DEVIATIONS (DESC JUL 2000)

- (a) The following procedures apply to requests for specification waivers.
- (1) Requests for waivers and deviations shall be submitted by the Contractor to the Contracting Officer with a copy to the Quality Representative (QR). Each request shall provide the following information: Contractor name; contract number; contract line item and product, if applicable; clause number, paragraph and subparagraph, as appropriate; the nature of the request; the reason for the request; the corrective action being taken by the Contractor to correct and prevent recurrence of the condition(s) causing the nonconformance; and equitable price adjustment

offered over the administrative fee. In extraordinary situations, the Contractor may initially submit the request for a deviation or waiver through the cognizant QR to the Contracting Officer or the Contracting Officer's Representative (COR) in the Bulk Fuels Business Unit, Product Technical and Standardization Division, Defense Energy Support Center (DESC). Extraordinary situation requests shall be submitted formally to the Contracting Officer prior to close of business of the next DESC normal workday. As used in this clause, the term "extraordinary situation" means the matter cannot await resolution until the DESC normal workday (0800 to 1630 hours), Monday through Friday - Federal holidays excluded. In addition, if either the Contracting Officer or the COR cannot be reached, the Duty Officer shall be contacted and provided the necessary information to forward to the proper individuals as soon as possible. The Duty Officer's telephone number is (800) 286-7633, (703) 767-8420, or DSN 427-8420.

- (2) If the waiver is granted, the contract will be modified to provide an equitable price reduction or other adequate consideration commensurate with the waiver being granted. If the situation dictates, a waiver may be granted without prior agreement on price adjustment or other consideration subject to agreement by the Contractor, or its representative, to subsequent negotiation. Such agreement shall be documented on the receiving document or other appropriate correspondence. After negotiations, failure to agree on adequate consideration shall be a dispute concerning a question of fact within the meaning of paragraph (d), Disputes, of the CONTRACT TERMS AND CONDITIONS -- COMMERCIAL ITEMS clause of this contract.
- (3) If the waiver is granted and the nonconforming supplies are accepted, then in no event will consideration be less than \$250 to cover administrative costs, plus any additional cost of Government inspection or tests if reinspection or retest is necessary.
- (4) If the waiver is granted modifying this contract but the supplies accepted are nevertheless determined to be in conformity with contract specifications, the Contractor shall still be obligated to pay the consideration originally agreed upon in support of the waiver. If, however, this consideration exceeds \$500, a second contract modification shall be issued reducing the Contractor's obligation to \$500 (the administrative cost of issuing the two required modifications).
- (b) When notification of nonconforming supplies is received after the supplies have been accepted, and the Government determines not to exercise its right to require repairs or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price under the INSPECTION OF SUPPLIES FIXED-PRICE clause or the CONTRACT TERMS AND

CONDITIONS - COMMERCIAL ITEMS clause, then in no event will consideration be less than \$250 to cover administrative costs. This \$250 fee is in addition to--

- (1) Consideration commensurate with the extent of nonconforming supplies; and
- (2) Cost of Government inspection or tests if reinspection or retest is necessary.

The administrative fee will apply to each claim letter issued for off-specification product delivered to an activity.

(DESC 52.246-9FR1)

# F1.01-1 DELIVERY CONDITIONS FOR TRANSPORT TRUCKS, TRUCKS AND TRAILERS, AND TANK WAGONS (DESC APR 1997)

<u>IMPORTANT NOTE</u> on **EPA TESTING OF UNDERGROUND TANKS.** If the "volumetric" method is used for annual EPA testing of underground tanks, the "topping off" of tanks for this test is outside the scope of DESC requirements contracts.

- (a) **F.O.B. ORIGIN.** On items calling for delivery at Contractor's refinery, terminal, or bulk plant f.o.b. transport truck, truck and trailer, or tank wagon—
  - (1) Supplies ordered hereunder shall be delivered, at Contractor's expense, into equipment specified in the Schedule.
- (2) Unless otherwise specified in the Schedule, all deliveries shall be made on the day specified in the delivery order unless otherwise authorized by the receiving activity during normal working hours of such activity, provided that the Contractor shall have received the order at least 48 hours prior to the day so specified.
- (b) **F.O.B. DESTINATION.** On items calling for delivery f.o.b. destination by means of transport truck, truck and trailer, or tank wagon--
- (1) The Contractor shall not be required to deliver by transport truck or truck and trailer a quantity less than a full load nor into more than one storage tank, with the following exceptions:
- (i) An order placed under an item of this contract calling for delivery by transport truck of motor gasoline, fuel oil, diesel fuel, or kerosene, or, if this procurement is for Central America only, jet fuel, may require delivery of a quantity as low as 5,200 gallons whenever the activity is restricted either by a tank capacity or by a directive from receiving a larger quantity; and
- (ii) Where the Schedule provides for multiple drop delivery, the Contractor may be required to deliver into more than one storage tank. Where truck and trailer is the method of delivery specified, the Contractor may, at its option, make delivery by transport truck. In the case of deliveries in Alaska, where truck and trailer or transport truck is the method of delivery specified, the Contractor may, at its option, make delivery by tank wagon.
- (2) Unless otherwise specified in the Schedule, all deliveries shall be made on the day specified in the delivery order unless otherwise authorized by the receiving activity during normal working hours of such activity, provided that the Contractor shall have received the order at least 48 hours prior to the day so specified.
- (3) The Contractor shall not be required to deliver by tank wagon a quantity of less than 575 liters (or 150 gallons) but, at the Government's option, may be required to deliver into more than one storage tank.
- (4) When delivery is made by tank wagon, such wagon shall be equipped with pump, meter, and a minimum of 100 feet (30 meters) of hose. Where delivery is made by transport truck or truck and trailer, such delivery equipment shall be equipped with a minimum of 15 feet of hose.
- (5) When delivery is made by tank wagon, transport truck, or truck and trailer to a Government facility, the Contractor shall present delivery equipment and product in such condition at destination so as to permit complete off-loading within the prescribed free time.
- (6) Unless otherwise provided in the Schedule, free time for unloading trucks, transport trucks, or trucks and trailers shall be unlimited.
  - (7) When delivery is made by tank wagon, transport truck, or truck and trailer to a Government facility—
- (i) The Contractor shall provide properly maintained delivery equipment and properly trained delivery personnel to reasonably assure that delivery can be made without damage to vegetation and asphalt pavement adjacent to storage facilities being filled. The Contractor's delivery personnel who have not exercised reasonable care and delivery equipment that is poorly maintained may be refused entrance to the installation by the installation Commander.
- (ii) The Contractor shall present delivery equipment and product in such condition at destination so as to permit complete off-loading within the prescribed free time. (DESC 52.247-9FH5)

### F1.09-1 ANNOTATION OF SHIPPING DOCUMENTS (DESC AUG 1999)

(a) **Trucks with temperature-compensating meters.** For deliveries when temperature compensating meters are used to determine quantity, the shipping document (truck's metered ticket) shall be annotated with the API gravity (or density), net quantity, and a statement that a temperature compensating meter was used to determine quantity.

- (b) **Trucks without temperature-compensating meters.** For deliveries when quantity is determined without volume correction to 60°F (15°C) as permitted in the DETERMINATION OF QUANTITY clause, paragraph (b), the shipping document (truck's metered ticket) shall be annotated with the API gravity (or density), gross quantity, and a statement that volume correction was not required.
- (c) For all other deliveries, including those using a loading rack metered ticket as the shipping document. The shipping document shall be annotated with the gross and net gallons (or gross and net liters), the observed and corrected API gravity (or density), and the temperature at which the product was measured.

(DESC 52.211-9FB1)

### F1.09-2 DETERMINATION OF QUANTITY (PC&S) (DESC MAY 2000)

- (a) **QUANTITY**. The quantity of supplies furnished under this contract shall be determined as follows:
  - (1) DELIVERIES INTO OR BY TANKER/BARGE.
    - (i) F.O.B. ORIGIN.
- (A) On items requiring delivery at the Contractor's refinery, terminal, or bulk plant on an f.o.b. origin basis, the invoice quantity shall be determined (at the Contractor's option) on the basis of--
  - (a) Shore tank measurements; or
  - (b) Calibrated meter.
  - (B) The Government will have the right to have a representative present to witness the measurement of quantity.

#### (ii) F.O.B. DESTINATION.

(A) On items requiring delivery on an f.o.b. destination basis, the invoice quantity shall be determined on the basis

of--

quantity.

- (a) Calibrated meter if the delivery conveyance is so equipped; otherwise-
- (b) Gauging the receiving shore tank; or
- (c) Gauging the tanker/barge before and after delivery.
- (B) The Contractor has the right to have a representative present to witness the delivery and measurement of

### (2) DELIVERIES INTO OR BY TANK TRUCK/TRUCK AND TRAILER/TANK WAGON.

### (i) F.O.B. ORIGIN.

- (A) On items requiring delivery at the Contractor's refinery, terminal, or bulk plant on an f.o.b. origin basis, the invoice quantity shall be determined (at the Contractor's option) on the basis of--
  - (a) Certified capacity tables of the conveyance loaded;
  - (b) Calibrated meter; or
  - (c) Weight, using calibrated scales.
  - (B) The Government has the right to have a representative present to witness the measurement of quantity.
- (ii) **F.O.B. DESTINATION.** On items requiring delivery on an f.o.b. destination basis, the invoice quantity shall be determined as follows:
- (A) If the narrative requires a tank truck with meter, a truck and trailer with meter, or tank wagon (which is always equipped with a meter), that meter shall be used to determine invoice quantity at time of delivery. The quantity shall be read directly from the meter; otherwise--
- (B) The Government may elect to determine invoice quantity at the receiving activity at the time of delivery on the basis of--
  - (a) Weight, using calibrated scales; or
  - (b) A calibrated meter on the receiving tank system.
- (C) If the Government does not require method (a)(2)(ii)(A) above and does not elect to use method (a)(2)(ii)(B) above, the Contractor may then elect to provide equipment that enables the Government and the Contractor to determine invoice quantity at destination at the time of delivery by one of the following methods:
  - (a) A calibrated meter on the delivery conveyance. The quantity shall be read directly from the meter; or
- (b) Gauging the delivery conveyance. The certified capacity tables must be made available at the time of delivery. This method may not be used in areas where environmental restrictions prohibit the opening of dome hatches; or
- (c) Certified tank calibration markers. Certified tank calibration markers will not be accepted unless the conveyance is full to the marker and the entire quantity is off-loaded at the receiving activity. This method may not be used for deliveries to Army activities or in areas where environmental restrictions prohibit the opening of dome hatches.
- (d) Provide the receiving activity with the net quantity determined at the loading point by a calibrated loading rack meter or calibrated scales. This quantity must be mechanically imprinted on the loading rack meter ticket that is generated by the loading rack meter or scales.

(D) The Contractor has the right to have a representative present to witness the delivery and measurement of quantity.

### (iii) WATER BOTTOMS.

- (A) Every delivery must be free of all water bottoms prior to discharge; and
- (B) The Contractor is responsible for their removal and disposal.
- (b) **VOLUME CORRECTION TO STANDARD TEMPERATURE.** To convert gross measured quantities to net quantities of gallons at 60°F (or liters at 15°C), use Volume Correction Factors and the API gravity (or density at 15°F) (see (c)(1) below). Volume correction to a standard temperature of 60°F (or liters at 15°C) is required for--
  - (1) All product volumes measured in storage (receiving) tanks, tankers, and barges;
  - (2) All product volumes measured by meters on the (receiving) tank system;
  - (3) All product volumes determined by weight using a calibrated scale;
  - (4) All product volumes determined by loading rack meter;
- (5) All product volumes of residual fuels measured in tank trucks or truck and trailers. For this purpose, residual fuels are any products with a viscosity equal to or greater than a regular (not light) No. 4 Fuel Oil (ASTM D 396); and
- (6) All other product volumes measured in tank trucks or truck and trailers that are in excess of 5,000 gallons except for deliveries where the meter on the delivery conveyance is used to determine quantity. If the meter on the delivery conveyance is used to determine invoice quantity, volume correction shall not be performed unless the meter is equipped to volume correct automatically. The invoice quantity shall be determined directly from the meter reading.
- (c) **MEASUREMENT STANDARDS**. All measurements and calibrations made to determine quantity shall be in accordance with the most recent edition of the API Manual of Petroleum Measurement Standards (MPMS). Outside the United States, other technically equivalent national or international standards may be used. **Certified capacity tables** shall mean capacity tables prepared by an independent inspector or any independent surveyor. In addition, the following specific standards will be used as applicable:
- (1) **API MPMS Chapter 11.1, Volume Correction Factors** (API 2540/ASTM D 1250/IP 200/ISO 91-1). Either the printed version or the computer subroutine versions of the standard may be used. In case of disputes, the computer subroutine will be the referee method.
- (i) For all fuels and fuel oils, Volume II, Tables 5B and 6B (or Volume VIII, Tables 53B and 54B), shall be used to determine the volume correction factor.
- (ii) Volume XII, Table 52 shall be used to convert cubic meters at 15°C to barrels at 60°F, except when this method is restricted by foreign law. Convert liters at 15°C to cubic meters at 15°C by dividing by 1,000. Convert gallons at 60°F to barrels at 60°F by dividing by 42. Should foreign law restrict conversion by this method, the method required by law shall be stated in the offer.
  - (iii) If the original measurement is by weight and quantity is required by U.S. gallons, then--
- (A) Volume XII, Table 58, shall be used to convert metric tons to U.S. gallons at  $60^{\circ}$ F. Convert kilograms to metric tons by dividing by 1,000.
  - (B) Volume XI, Table 8, shall be used to convert pounds to U.S. gallons at 60°F.
- (2) **API MPMS Chapter 4, Proving Systems.** All meters used in determining product volume shall be calibrated using this standard with the frequency required by local regulation (foreign or domestic). If no local regulation exists, then the frequency of calibration shall be that recommended by the meter manufacturer or every 6 months, whichever is more frequent.

(DESC 52.211-9FA5)

# F3.03 NOTIFICATION OF CHANGE IN TRANSPORTATION COMPANY (DOMESTIC PC&S) (DESC JUN 1997)

- (a) In the performance of this contract, the Contractor agrees not to utilize transportation companies that have been debarred or suspended, are ineligible for receipt of contracts with Government agencies, are in receipt of a notice of proposed debarment or ineligibility from any Government agency, or are otherwise ineligible under Federal programs. Substitution of a new transportation company is subject to review by the Contracting Officer for use under this contract.
- (b) If the Contractor changes transporters after award, the Contractor shall provide the Contracting Officer with the following information on alternative or new transportation company(ies) being utilized in the transportation of supplies under this contract.

Name, Address, and Phone Number	State(s) in which transporter
of Transportation Company	is authorized to operate

(DESC 52.247-9FJ5)

#### F4 DELIVERY AND ORDERING PERIODS (DESC AUG 1976)

- (a) The period of this contract during which the Ordering Officer may order and the Contractor shall deliver, if ordered, will be as follows unless the Schedule specifies otherwise:
  - (1) Ordering period begins: Date of Award and ends: 31 December 2004.
  - (2) Delivery period begins: 01 January 2002 and ends: 30 days after end of ordering period.
- (b) Notwithstanding the foregoing, deliveries prior to the delivery period, made at the option of the Contractor and pursuant to an order by the Government, shall be deemed to have been made under this contract at the applicable contract price(s).

(DESC 52.242-9F75)

### G3 INVOICE NUMBERING REQUIREMENTS (DESC AUG 1998)

Each invoice submitted for payment under this contract shall be identified by an individual invoice number. The number shall not be duplicated on subsequent invoices. Duplicate invoice numbers or invoices that do not include numbers may be rejected.

(DESC 52.211-9FH5)

## G3.01 PAYMENT DUE DATE (DESC OCT 1988)

When payment due date falls on a Saturday or Sunday, or on a United States Official Federal holiday, payment will be due and payable on the following workday.

(DESC 52.232-9F45)

## G9.09 PAYMENT BY ELECTRONIC FUNDS TRANSFER - CENTRAL CONTRACTOR REGISTRATION (MAY 1999) (a) METHOD OF PAYMENT.

- 88 (1) All payments by the Government under this contract, shall be made electronic funds transfer (EFT), except as provided in paragraph (a)(2) of this clause. As used in this clause, the term EFT refers to the funds transfer and may also include the information transfer.
  - (2) In the event the Government is unable to release one or more payments by EFT, the Contractor agrees to either-
    - (i) Accept payment by check or some other mutually agreeable method of payment; or
- (ii) Request the Government to extend the payment due date until such time as the Government can make payment by EFT (but see paragraph (d) of this clause).
- (b) **CONTRACTOR'S EFT INFORMATION.** The Government shall make payment to the Contractor using the EFT information contained in the Central Contractor Registration (CCR) database. In the event that the EFT information changes, the Contractor shall be responsible for providing the updated information to the CCR database.
- (c) **MECHANISMS FOR EFT PAYMENT.** The Government shall make payment by EFT through either the Automated Clearing House (ACH) network, subject to the rules of the National Automated Clearing House Association, or the Fedwire Transfer System. The rules governing Federal payments through the ACH are contained in 31 CFR Part 210.
- (d) **SUSPENSION OF PAYMENT**. If the Contractor's EFT information in the CCR database is incorrect, then the Government need not make payment to the Contractor under this contract until correct EFT information is entered into the CCR database; and any invoice or contract financing request shall be deemed not to be a proper invoice for the purpose of prompt payment under this contract. The prompt payment terms of the contract regarding notice of an improper invoice and delays in accrual of interest penalties apply.
- (e) **CONTRACTOR EFT ARRANGEMENTS.** The Contractor has identified multiple payment receiving points (i.e., more than one remittance address and/or EFT information set) in the CCR database, and the Contractor has not notified the Government of the payment receiving point applicable to this contract, the Government shall make payment to the first payment receiving point (EFT information set or remittance address as applicable) listed in the CCR database.

## (f) LIABILITY FOR UNCOMPLETED OR ERRONEOUS TRANSFERS.

- (1) If an uncompleted or erroneous transfer occurs because the Government used the Contractor's EFT information incorrectly, the Government remains responsible for--
  - (i) Making a correct payment;
  - (ii) Paying any prompt payment penalty due; and
  - (iii) Recovering any erroneously directed funds.
- (2) If an uncompleted or erroneous transfer occurs because the Contractor's EFT information was incorrect or was revised within 30 days of Government release of the EFT payment transaction instruction to the Federal Reserve System, and--

- (i) If the funds are no longer under the control of the payment office, the Government is deemed to have made payment and the Contractor is responsible for recovery of any erroneously direct funds; or
- (ii) If the funds remain under the control of the payment office, the Government shall not make payment and the provisions of paragraph (d) of this clause shall apply.
- (g) **EFT AND PROMPT PAYMENT.** A payment shall be deemed to have been made in a timely manner in accordance with the prompt payment terms of this contract if, in the EFT payment transaction instruction released to the Federal Reserve System, the date specified for settlement of the payment is on or before the prompt payment due date, provided the specified payment date is a valid date under the rules of the

Federal Reserve System.

- (h) **EFT AND ASSIGNMENT OF CLAIMS.** If the Contractor assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Contractor shall require a condition of any such assignment that the assignee shall register in the CCR database and shall by paid by EFT in accordance with the terms of this clause. In all respects, the requirements of this clause shall apply to the assignee as if it were the Contractor. EFT information that shows the ultimate recipient of the transfer to be other than the Contractor, in the absence of a proper assignment of claims acceptable to the Government, is incorrect within the meaning of paragraph (d) of this clause.
- (i) **LIABILITY FOR CHANGE OF EFT INFORMATION BY FINANCIAL AGENT.** The Government is not liable for errors resulting from changes in EFT information made by the Contractor's financial agent.
- (j) **PAYMENT INFORMATION.** The payment or disbursing office shall forward to the Contractor available payment information that is suitable for transmission as of the date of release of the EFT instruction to the Federal Reserve System. The Government may request the Contractor to designate a desired format and method(s) for delivery of payment information from a list of formats and methods the payment office is capable of executing. However, the Government does not guarantee that any particular format or method of delivery is available at any particular payment office and retains the latitude to use the format and delivery method most convenient to the Government. If the Government makes payment by check in accordance with paragraph (a) of this clause, the Government shall m ail the payment information to the remittance address contained in the CCR database.

(FAR 52.232-33)

# G9.09-1 PAYMENT BY ELECTRONIC FUNDS TRANSFER - OTHER THAN CENTRAL CONTRACTOR REGISTRATION (MAY 1999)

#### (a) METHOD OF PAYMENT.

- (1) All payments by the Government under this contract shall be made by electronic funds transfer (EFT), except as provided in paragraph (a)(2) of this clause. As used in this clause, the term EFT refers to the funds transfer and may also include the payment information transfer.
  - (2) In the event the Government is unable to release one or more payments by EFT, the Contractor agrees to either-
    - (i) Accept payment by check or some other mutually agreeable method of payment; or
- (ii) Request the Government to extend payment due dates until such time as the Government makes payment by EFT (but see paragraph (d) of this clause).

#### (b) MANDATORY SUBMISSION OF CONTRACTOR'S EFT INFORMATION.

- (1) The Contractor is required to provide the Government with the information required to make contract payment by EFT (see paragraph (j) of this clause). The Contractor shall provide this information directly to the office designated in this contract to receive that information no later than 3 days after award. If not otherwise designated in the contract, the payment office is the designated office for receipt of the Contractor's EFT information. If more than one designated office is named for the contract, the Contractor shall provide a separate notice to each office. In the event that the EFT information changes, the Contractor shall be responsible for providing the updated information to the designated payment office(s).
- (2) If the Contractor provides EFT information applicable to multiple contracts, the Contractor shall specifically state the applicability of this EFT information in terms acceptable to the designated office. However, EFT information supplied to a designated office shall be applicable only to contracts that identify that designated office as the office to receive EFT information for that contract.
- (c) **MECHANISMS FOR EFT PAYMENT.** The Government may make payment by EFT through either the Automated Clearing House (ACH) network, subject to the rules of the National Automated Clearing House Association, or the Fedwire Transfer System. The rules governing Federal Payments through the ACH are contained in 31 CFR Part 210.

## (d) SUSPENSION OF PAYMENT.

(1) The Government is not required to make any payment until after receipt, by the designated office, of the correct EFT information from the Contractor. Until receipt of the correct EFT information, any invoice or contract financing request shall be deemed not to be a proper invoice for the purpose of prompt payment under this contract. The prompt payment terms of the contract regarding notice of any delays in accrual of interest penalties apply.

(2) If the EFT information changes after submission of correct EFT information, the Government shall begin using the changed EFT information no later than the 30 days after its receipt by the designated office to the extent payment is made by EFT. However, the Contractor may request that no further payments be made until the changed EFT information is implemented by the payment office. If such suspension would result in a late payment under the prompt payment terms of this contract, the Contractor's request for suspension shall extend the due date for payment by the number of days of the suspension.

#### (e) LIABILITY FOR UNCOMPLETED OR ERRONEOUS TRANSFERS.

- (1) If an uncompleted or erroneous transfer occurs because the Government used the Contractor's EFT information incorrectly, the Government remains responsible for--
  - (i) Making a correct payment;
  - (ii) Paying any prompt payment penalty due; and
  - (iii) Recovering any erroneously directed funds.
- (2) If an uncompleted or erroneous transfer occurs because the Contractor's EFT information was incorrect or was revised within 30 days of Government release of the EFT payment transaction instruction to the Federal Reserve System, and--
- (i) If the funds are no longer under the control of the payment office, the Government is deemed to have made payment and the Contractor is responsible for recovery of any erroneously direct funds; or
- (ii) If the funds remain under the control of the payment office, the Government shall not make payment and the provision of paragraph (d) shall apply.
- (f) **EFT AND PROMPT PAYMENT.** A payment shall be deemed to have been made in a timely manner in accordance with the prompt payment terms of this contract if, in the EFT payment transaction instruction released to the Federal Reserve System, the date specified for settlement of the payment is on or before the prompt payment due date, provided the specified payment date is a valid date under the rules of the Federal Reserve System.
- (g) **EFT AND ASSIGNMENT OF CLAIMS.** If the Contractor assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Contractor shall require as a condition of any such assignment, that the assignee shall provide the EFT information required by paragraph (j) of this clause to the designated office, and shall be paid by EFT in accordance with the terms of this clause. In all respects, the requirements of this clause shall apply to the assignee as if it were the Contractor. EFT information that shows the ultimate recipient of the transfer to be other than the Contractor, in the absence of a proper assignment of claims acceptable to the Government, is incorrect EFT information within the meaning of paragraph (d) of this clause.
- (h) **LIABILITY FOR CHANGE OF EFT INFORMATION BY FINANCIAL AGENT.** The Government is not liable for errors resulting from changes to EFT information provided by the Contractor's financial agent.
- (i) **PAYMENT INFORMATION.** The payment or disbursing office shall forward to the Contractor available payment information that is suitable for transmission as of the date of release of the EFT instruction to the Federal Reserve System. The Government may request the Contractor to designate a desired format and method(s) for delivery of payment information from a list of formats and methods the payment office is capable of executing. However, the Government does not guarantee that any particular format or method of delivery is available at any particular payment office and retains the latitude to use the format and delivery method most convenient to the Government. If the Government makes payment by check in accordance with paragraph (a) of this clause, the Government shall mail the payment information to the remittance address in the contract.
- (j) **EFT INFORMATION.** The Contractor shall provide the following information to the designated office. The Contractor may supply this data for multiple contracts (see paragraph (b) of this clause). The Contractor shall designate a single financial agent per contract capable of receiving and processing the EFT information using the EFT methods described in paragraph (c) of this clause.
  - (1) The contract number (or other procurement identification number).
  - (2) The Contractor's name and remittance address, as stated in the contract(s).
- (3) The signature (manual or electric, as appropriate), title, and telephone number of the Contractor official authorized to provide this information.
- (4) The name, address, and 9-digit Routing Transit Number of the Contractor's financial agent. contract, and account number at the Contractor's financial agent.
  - (5) The Contractor's account number and the type of account (checking, savings, or lockbox).
  - (6) If applicable, the Fedwire Transfer System telegraphic abbreviation of the Contractor's financial agent.
- (7) If applicable, the Contractor shall also provide the name, address, telegraphic abbreviation, and 9-digit Routing Transit Number of the correspondent financial institution receiving the wire transfer payment if the Contractor's financial agent is not directly on-line to the Fedwire Transfer System and, therefore, not the receiver of the wire transfer payment.

(FAR 52.232-34)

## G9.11 DESIGNATION OF OFFICE FOR GOVERNMENT RECEIPT OF ELECTRONIC FUNDS TRANSFER INFORMATION (MAY 1999)

- (a) As provided in paragraph (b) of the PAYMENT BY ELECTRONIC FUNDS TRANSFER OTHER THAN CENTRAL CONTRACTOR REGISTRATION clause, the Government has designated the office cited in paragraph (c) of this clause as the office to receive the Contractor's electronic funds transfer (EFT) information , in lieu of the payment office of this contract.
- (b) The Contractor shall send all EFT information and any changes to EFT information to the office designated in paragraph (c) of this clause. The Contractor shall not send EFT information to the payment office or any other office than that designated in paragraph (c). The Government need not use any EFT information sent to any office other than that designated in paragraph (c).

#### (c) **DESIGNATED OFFICE.**

Name: <u>Defense Energy Support Center</u>

Mailing Address: 8725 John J. Kingman Road, Suite 4950

**ATTN: DESC-PLC, Contracting Officer** 

Fort Belvoir, VA 22060-6020

Telephone Number(s):\_ (703) 767-95 11, (703) 767-9524, \_(703) 767-9525

Person(s) to Contact: Kathryn Riso, Valerie Andricos or Marty Pratt

Electronic Address: <a href="mailto:kriso@desc.dla.mil"><u>kriso@desc.dla.mil</u></a>, <a href="mailto:vandricos@desc.dla.mil">vandricos@desc.dla.mil</a>, <a href="mailto:mpratt@desc.dla.mil">mpratt@desc.dla.mil</a>, <a href="mailto:mpratt@desc.dla.mil"

(FAR 52.232-35)

#### G150.03 ELECTRONIC SUBMISSION OF INVOICES FOR PAYMENT (EDI) (DESC OCT 1998)

- (a) SUBMISSION OF ELECTRONIC INVOICES.
- (1) **APPLICABILITY.** Electronic submission of invoices applies only to DoD items paid for with DLA/DESC funds by DFAS Columbus, OH.
- (2) **REQUIREMENTS.** Prior to submission of electronic invoices via electronic data interchange (EDI) under this clause, the Contractor and DESC must have a signed Trading Partner Agreement (TPA) and Addendum 810, Invoices; and Addendum 824, Invoice Returns Notification.
  - (b) INVOICING ADDRESS.
- (1) Electronic invoices for items paid for with DLA/DESC funds, as cited on the order form (DD Form 1155/ Standard Form 1449), shall be electronically submitted to DTDN/S39008 or GOVDP/S39008.
- (2) **SUBMISSION OF INVOICES.** Invoices submitted electronically shall be in accordance with the provisions of the signed TPA and Addendum 810. Electronic invoices submitted shall be American National Standards Institute (ANSI) Accredited Standard Committee (ASC) X12 810 Transaction Sets. These 810 Transactions Sets shall follow the AVNET Convention as specified by the Petroleum Industry Data Exchange. The electronic invoice shall contain all fields required by the AVNET Convention, including the contract number, order number, shipment number, item number, and contract description of supplies, services, sizes, quantities, unit price, and extended total.
  - (c) PAYMENT. Unless otherwise expressly specified in the Schedule, payment of invoices will be made in U.S. currency.
- (d) **CERTIFICATION OF RECEIPT.** See the SUBMISSION OF INVOICES FOR PAYMENT clause for receipt documentation.
- (e) **INVOICING FOR DETENTION/DEMURRAGE COSTS.** Detention costs are allowable only on tank truck deliveries. Detention/demurrage costs are the sole responsibility of the activity incurring them. Invoices for detention or demurrage costs will be submitted by the Contractor directly to the activity receiving the product.

(DESC 52.232-9FH5)

# G150.03-1 PAPERLESS ORDERING AND RECEIPT TRANSACTION SCREENS (PORTS) INTERNET APPLICATION (DESC JUL 2001) APPLICABLE TO DoD ACTIVITES ONLY.

(a) **CONTRACTOR PASSWORD.** The Contractor will furnish an email distribution list to the DESC Contracting Officer providing name(s), email address(es), phone and facsimile number(s) for all those individuals that may need to receive email notification of orders. The DESC Contracting Officer will furnish the Contractor with a password. Supplementing the "user name" (bidder code), the Contractor shall use this password to access contract-specific web pages and the Paperless Ordering and Receipt Transaction Screens

(PORTS) Internet application. This includes access to electronically signed written orders (SF 1449), as described in (b) below. The Contractor shall also use the password to access PORTS for transmitting receipt documents to the Activity and for transmitting invoices to the payment office, as identified in (d) below.

## (b) PREPARATION AND TRANSMISSION OF ORDERS AND CALLS AGAINST ORDERS.

- (1) The Government may issue an order for a specific delivery or a series of deliveries (e.g., several deliveries during a week). The Government may also elect to issue an order covering a longer period (including monthly orders) and make periodic calls against these orders designating specific delivery dates, times, and quantities.
- (2) Orders, and calls against orders, may be issued orally or in writing. An oral delivery order for fuel shall be considered issued by the Government when it is verbally assigned a delivery order number. For all orders, the appropriate ordering office/officer will provide the Contractor, via the PORTS Internet application, with an electronically signed written order, SF 1449, within 24 hours or one business day after issuing the oral order. (Once the Ordering Officer has completed the web page order, an email will be sent to the Contractor to provide notice that the order is available on the contract-specific web page. The order will also be submitted to the payment office.) An oral order shall provide the required advance notice to the Contractor and the following information: Order number; contract number; item number; quantity; delivery location; any applicable taxes, which should be billed as a separate item on the invoice; and the required delivery date. Regardless of the unit price cited on the written order, the office designated to make payments on the written order will pay the applicable unit price in effect under the ECONOMIC PRICE ADJUSTMENT (PC&S) clause.
  - (3) Calls against previously issued orders must be confirmed in writing within 24 hours or one business day via email message. The email confirmation will reference the previously issued order number and item number and designate specific delivery location, dates, and quantity to be delivered against that order.
  - (4) The Contractor's nonreceipt of a written or electronic confirmation of an oral order or oral call against a written or electronic order does not itself relieve the Contractor from its obligation to perform in accordance with the oral order or oral call against a written or electronic order. The Contractor should contact the DESC Contracting Officer if problems are experienced with receipt of the electronic or written confirmation.

#### (c) COMMERCIAL RECEIPTS.

- (1) The Contractor shall provide a commercial receipt (bill of lading, metered ticket, or delivery ticket) upon completing delivery. The Government representative may date and sign the commercial receipt and will be provided with a legible copy. The following information shall be stated on the commercial receipt:
  - (i) Item number;
  - (ii) Order number;
  - (iii) Type of fuel delivered;
  - (iv) Date of the delivery into the Government's tank(s);
- (v) Delivered quantity and, if volume correction is required in accordance with the DETERMINATION OF QUANTITY (PC&S) clause, the fuel temperature and API gravity. If temperature compensating meters are used, only the API gravity and delivered quantity are recorded;
  - (vi) Tank identifier determined by the base; and
  - (vii) Any other required information specified in the narrative of the Schedule for the item.
- (2) The Contractor will maintain all signed receipts as evidence of delivery and will provide them to the Government upon request, as dictated by the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause. The records will be annotated with "NONTAXABLE USE ONLY. PENALTY FOR TAXABLE USE" where applicable.
- (d) PREPARATION AND TRANSMISSION OF THE MATERIAL INSPECTION AND RECEIVING REPORT (DD
- **FORM 250**/**INVOICE.** At the time of each delivery of supplies or services under this contract, the Contractor shall prepare and furnish to the Government a Material Inspection and Receiving Report in the manner and to the extent required by Appendix F of the Defense FAR Supplement, Material Inspection and Receiving Report, except as noted in this clause. The Contractor, or its designee, shall key the following information from the commercial receipt(s) into the contract-specific web pages for generation of the continuation page and the first page of the DD Form 250 document upon accessing the web screens per the instructions to be provided on the DESC homepage.
- (1) On the first page of the web screen for creating a new DD Form 250, the Contractor will select the appropriate line item and order/amendment number from a pull-down list (which already depicts the associated contract number, requisition number, and mode of delivery). The Contractor must insert the shipment date reflecting the date fuel was actually delivered. On the next screen, the Contractor will enter a unique invoice number, confirm the escalated unit price (which may also be corrected if applicable) and any

discount terms offered other than net 30 days, and select the appropriate method of quantity determination (either loading rack method or nonloading rack method). The loading rack method is selected if the quantity delivered is determined based on loading rack meter tickets from the terminal; the nonloading rack method is selected if quantity determination is based on any other method as specified in the DETERMINATION OF QUANTITY (PC&S) clause.

- (2) On the next screen, the Contractor will enter sequentially the following information from each commercial ticket, which will be depicted in three columns on the DD Form 250 continuation page:
- (i) The commercial ticket number;
- (ii) The quantity indicated on the commercial receipt, (system will round quantity up or down), determined in accordance with the DETERMINATION OF QUANTITY clause; and
- (iii) The tank identifier determined by the Activity (such as a building number). This tank identifier is required only for auto-fill items.

The total volume delivered to the Activity as input by the Contractor will automatically be entered into Block 17 of the DD Form 250 as a whole number; the required sequential shipment number under the order will automatically be entered into Block 2. If there is disagreement between the Contractor and the Government as to the quantity delivered, the DESC Contracting Officer will be promptly notified. (See the CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause.)

- (3) Upon completion of the DD Form 250/invoice web screen document, the Contractor or designee will key the submission for processing, which automatically triggers two actions:
- (i) An email message to the Activity. The email message will request approval of the DD Form 250 and inform the Activity to access the web page to accomplish this by electronic signature or it will specify order number, shipment date and number, item, quantity shipped and all delivery tickets that apply.
- (ii) An electronic submission to the payment office and Contractor notification of that invoice submission. The invoice transaction must be received no later than 5:30 p.m. to be considered received that day. Invoices received after 5:30 p.m. shall be considered received the next United States Government business day.
  - (4) **AIR FORCE ONLY:** The Government's Authorized Representative will either—
- (i) Verify the invoiced amount and return an email message confirming the quantity invoiced. The Contractor will receive an email message from the activity that the invoiced amount has been confirmed; OR
- (ii) Dispute the quantity being invoiced. Advise the Contractor by email of the reason (such as shipment date or quantity error). In this case, the Contractor will then submit a revised DD Form 250/invoice to the Activity (and to the payment office)via PORTS; the Contractor need only key in the data field(s) requiring correction and resubmit for processing. The DD Form 250 must be resubmitted within 24 hours or one business day of the Activity's notification. If the Contractor disagrees with the Activity's notification of disagreement, the Contractor may contact the DESC Contracting Officer. (See the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause.
- (iii) If any errors are discovered on the Contractor's DD Form 250 after submission to the Activity, but before either confirmation or notification of disagreement, the Contractor will promptly correct by clicking on the "Correct Submitted DD Form 250/invoice" key and entering corrections of any prior errors. When submitted to the Activity for verification/confirmation, the DD Form 250/invoice document is automatically labeled with the words "CORRECTED COPY." As in (d)(4)(i) and (ii) above, the Contractor is notified with automatic posting of the electronic transmission to the payment office.
  - (5) OTHER DoD ONLY: The Government's Authorized Representative will either—
  - (i) Approve or accept the DD Form 250 document by electronic signature and submit the document via the PORTS Internet application to the payment office. The Contractor will receive an email message via the Internet application that the document has been approved and submitted to the payment office; OR
- (ii) Reject the DD Form 250 document, advising the Contractor by email of the reason for rejection (such as shipment date or quantity error). In this case, the Contractor will then submit a revised DD Form 250/invoice to the Activity (and to the payment office) via PORTS; the Contractor need only key in the data field(s) requiring correction. If the Contractor fails to submit a revised DD Form 250 within 24 hours or one business day of the Activity's rejection notification based on discrepancy in quantity or shipment date, in order to avoid potential delays in payment the Activity may proceed to change either the quantity or shipment date to that which the Activity had asserted. These changes will be forwarded to both the payment office and the Contractor. If the Contractor still disagrees with the Activity's change(s), the Contractor may contact the DESC Contracting Officer. (See the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause.)
- (iii) If any errors are discovered on the Contractor's DD Form 250 after submission to the Activity, but before either approval or rejection, the Contractor will promptly advise the Activity by either telephone or email in order that the document can be rejected with an accurate notation and then revised (see (d)(5)(ii) above) as soon as possible.

- (iv) Upon signature of approval/acceptance on the DD Form 250 by the Government representative, any corrections to the document must be performed via the web page. The Contractor will click on the "Correct Submitted DD Form 250/Invoice" key and enter corrections of any prior errors. When submitted to the Activity for approval, the DD Form 250/invoice document is automatically labeled with the words "CORRECTED COPY." As in (d)(5)(i) and (ii) above, the Contractor is notified, with automatic posting of the electronic transmission to the payment office.
- (6) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) Circular A-125, Prompt Payment.
- (7) The Government will not be liable to the Contractor for any incidental or consequential damages resulting from any delay, omission, or error in the transmission or receipt of invoices under the Internet application.
- (8) Electronic data transmitted by the Internet application will be admissible as evidence on the same basis as customary paper documents. The parties will be legally bound by the electronic documents.
- (e) **REQUIRED USE OF PORTS INTERNET APPLICATION.** Use of PORTS, as described above, is required <u>except</u> in the cases indicated in (g) below and as identified exceptions to electronic invoicing under the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) ADDENDUM clause.

#### (f) PAYMENT.

- (1) Payment shall be made in accordance with the terms as stated in the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause. Notwithstanding any permissible variation percentage between the ordered and delivered quantity, payment is authorized for a percentage not to exceed 120 percent of the ordered quantity.
- (2) Payment terms for an invoice received via electronic PORTS submission by the payment office will be net 30 days from date of receipt of a proper invoice. See (d)(3) above. Payment terms for invoices other than by the electronic PORTS transmission will also be net 30 days from receipt of a proper invoice unless a discount is offered and accepted by the payment office.
- (g) **INVOICING DETENTION AND DEMURRAGE COSTS.** Detention costs allowable only on tank truck deliveries (not applicable to multiple drop tank truck or any tank wagon deliveries, and demurrage costs for barge/tanker deliveries will be the sole responsibility of the Activity incurring them. The Contractor will submit invoices for detention or demurrage costs directly to the Activity receiving the product. These provisions are applicable to DLA-owned/capitalized as well as non-DLA-owned/noncapitalized products. If the receiving activity is an Army activity, a copy of the detention/demurrage cost invoice must also be furnished to the following address:

COMMANDER US ARMY PETROLEUM CENTER SATPC-L
NEW CUMBERLAND PA 17070-5008

(DESC 52.232-9FH6)

- G150.06 SUBMISSION OF INVOICES FOR PAYMENT (DOMESTIC PC&S) (DESC MAY 2001)
- NOTE 1: FOR FACSIMILE INVOICING, see the SUBMISSION OF INVOICES BY FACSIMILE clause.
- **NOTE 2**: See paragraph (c) for invoicing for DETENTION/DEMURRAGE costs.
- **NOTE 3**: INVOICES WILL REFLECT QUANTITIES IN WHOLE NUMBERS AND SHALL BE ROUNDED AS APPLICABLE. Example: 7,529.4 = 7,529 or 7,529.5 = 7,530.
- (a) INVOICING OF ORDERS PLACED BY ARMY, NAVY (including Marines), AIR FORCE, AND OTHER DoD ACTIVITIES (except Alaska, and Hawaii):
- (1) **PAYING OFFICE**. Invoices for product paid with Defense Logistics Agency/Defense Energy Support Center (DESC) funds, as cited on the order, will be paid by DESC and should be mailed to--

DEFENSE FINANCE AND ACCOUNTING SERVICE - COLUMBUS CENTER STOCK FUND DIRECTORATE FUELS ACCOUNTING AND PAYMENTS DIVISION ATTN: DFAS-FVSFC/CO P.O. BOX 182317 COLUMBUS, OH 43218-6252

#### (2) CERTIFICATION OF RECEIPT.

- (i) Receiving activity personnel will certify the receipt of fuel by preparing and signing one of the following documents:
  - (A) Standard Form 1449, Solicitation/Contract/Order for Commercial Items; or
  - (B) DD Form 1155, Order for Supplies or Services; or
  - (C) DD Form 250, Material Inspection and Receiving Report; or
  - (D) DD Form 250-1, Tanker/Barge Material Inspection and Receiving Report (for tanker and barge deliveries only).
- (ii) Payments to the Contractor will be based on the receipt of the "paying copies" of the receiving report to DESC-FII, Fort Belvoir, VA, and payment will be made in accordance with the terms of the contract.

## (iii) PC&S DELIVERIES.

- (A) Overbillings--
- (a) That are less than or equal to 0.5 percent of the quantity listed on the receiving document will be paid as originally invoiced by the Contractor when the overbilled quantity is solely a result of a difference in measurement techniques.
- (b) That exceed 0.5 percent of the quantity listed on the receiving document will be paid based on the corrected quantity as determined by the activity and annotated on the activity's receiving document.
  - (B) Underbillings will be paid as invoiced.
- (C) Notwithstanding any permissible variation percentage, payment is authorized for a percentage not to exceed 120 percent of the ordered quantity. Payment shall be made for quantity within this allowable variation listed on the receiving document as received and accepted by the activity and invoiced by the Contractor.
- (iv) The receiving activity will transmit one paying copy of the applicable form listed in (i) above to DESC-FII, Fort Belvoir, VA, within two working days after receipt of product.

#### (3) SUBMISSION OF INVOICES.

- (i) The Contractor shall submit an invoice for each item for no more or less than the total daily delivered quantity at a particular activity.
- (ii) Invoices submitted for payment shall be submitted in duplicate. The submission shall include an original invoice clearly marked **ORIGINAL** and one copy clearly marked **INVOICE COPY**. A carbon copy may be submitted as an original provided it is clearly marked **ORIGINAL** as stated above.

#### (iii) COURIER DELIVERY OF INVOICES.

(A) Couriers, acting on behalf of Contractors, must deliver Contractor invoices being submitted for payment to the following mailroom street address:

DEFENSE FINANCE AND ACCOUNTING SERVICE - COLUMBUS CENTER ATTN: DFAS-FVSFC/CO 3990 EAST BROAD STREET, BLDG 21 COLUMBUS, OH 43213-1152

- (B) Invoices submitted by courier to the above address will be handled in a timely manner.
- (b) INVOICING OF ORDERS PLACED BY ALL OTHER FEDERAL AGENCIES, including Alaska and Hawaii.
- (1) **PAYING OFFICE.** Invoices shall be forwarded to the applicable paying office in accordance with instructions contained on the order.
- (2) **SUBMISSION OF INVOICES.** On orders placed by activities of Federal Departments other than those covered under (a) above, invoices for all deliveries shall be prepared and submitted as instructed by those activities on the order by the Ordering Officer. Such activities placing orders under this contract will furnish the Contractor with the name and proper address of the activity to whom invoices shall be rendered. Such activities will also indicate the procedures for processing tax exemption certificates.
- (c) **INVOICING DETENTION COSTS.** Detention costs, allowable only on tank truck deliveries (not applicable to multiple drop tank truck or any tank wagon deliveries), will be the sole responsibility of the activity incurring them. Invoices for detention costs will be submitted by the Contractor directly to the activity receiving the product. If the receiving activity is an Army activity, a copy of the detention cost invoice must also be furnished to the following address:

COMMANDER, US ARMY PETROLEUM CENTER ATTN: SATPC-L NEW CUMBERLAND PA 17070-5008

(DESC 52.232-9F90)

#### THE FOLLOWING CLAUSE APPLIES ONLY TO DESC-FUNDED ITEMS.

## G150.06-2 SHIPMENT NUMBER TO BE IDENTIFIED ON INVOICES (PC&S) (DESC AUG 2000)

- (a) For purposes of this clause and the contract, "**shipment number**" for PC&S deliveries is defined as a seven position alphanumeric number. The first three positions shall always consist of the alpha characters "PCS". The remaining four positions shall contain numeric digits beginning with "0001".
- (b) The Contractor must identify the shipment number on each invoice submitted for payment. For each delivery order issued, the first shipment number shall be "PCS0001". The **SAME** shipment number shall be used for multiple deliveries under the same contract line item made on the same calendar day. Shipment numbers shall be consecutively numbered (i.e., 0002, 0003, etc.) for each subsequent day until the delivery order has been completed. The Contractor shall convey the appropriate shipment number to the receiving activity.

(DESC 52.232-9F85)

## G150.11 SUBMISSION OF INVOICES BY FACSIMILE (DESC MAY 2001)

- **NOTE 1: FOR GROUND FUELS (PC&S) CONTRACTS:** This clause applies only to items for Army, Navy (including Marines), Air Force, and other DoD activities (except Alaska, and Hawaii).
- **NOTE 2**: See paragraph (c) for facsimile invoicing for DETENTION/DEMURRAGE costs.
- NOTE 3: INVOICES WILL REFLECT QUANTITIES IN WHOLE NUMBERS AND SHALL BE ROUNDED AS APPLICABLE. Example: 7,529.4 = 7,529 or 7,529.5 = 7,530.
- (a) <u>IMPORTANT NOTICE</u>: Contractors who select the facsimile (FAX) method of invoicing prior to award in accordance with the FACSIMILE INVOICING or the FACSIMILE OR ELECTRONIC INVOICING provision must do so for all invoices. Failure to comply with the requirements of this clause will result in revocation of the Contractor's right to submit invoices by the FAX method.

### (b) INSTRUCTIONS FOR SUBMITTING INVOICES VIA FACSIMILE.

- (1) When the Contractor has elected to transmit invoices by FAX, it is responsible for validating receipt of its FAXed invoice. Because DFAS-FVS/CO cannot be held accountable for transmissions not received, the Contractor must verify transmission/receipt of its FAX by telephoning Customer Service (DFAS-FVS/CO) at (800) 756-4571 (Options 2 and 2). Personnel are available to verify receipt of FAXed transmissions between 8 a.m. and 5 p.m., EST/EDT, Monday through Friday, excluding Federal holidays.
  - (2) The DFAS-FVS/CO FAX number is (614) 693-0670/0671/0672.
  - (3) The Contractor shall include its FAX number on each document transmitted.
- (4) After transmitting the original invoice, the Contractor shall mark that invoice "ORIGINAL INVOICE FAXED" and retain it. The hard copy is **not** required for payment and shall **not** be mailed to the payment office unless DFAS-FVS/CO specifically requests it.

## (5) F.O.B. DESTINATION DELIVERIES.

## (i) CERTIFICATION OF RECEIPT.

(A) Receiving activity personnel will certify the receipt of fuel by preparing and signing one of the following

documents:

- (a) The SF 1449, Solicitation/Contract/Order for Commercial Items; or
- (b) The DD Form 1155, Order for Supplies or Services; or
- (c) The DD Form 250, Material Inspection and Receiving Report; or
- (d) The DD Form 250-1, Tanker/Barge Material Inspection and Receiving Report (for tanker and barge

deliveries only).

- (B) Payments to the Contractor will be based on the receipt of the "paying copies" of the receiving report to DESC-FII, Fort Belvoir, VA, and payment will be made in accordance with the terms of the contract.
  - (ii) PC&S DELIVERIES.
    - (A) Overbillings--
- (a) That are less than or equal to 0.5 percent of the quantity listed on the receiving document will be paid as originally invoiced by the Contractor when the overbilled quantity is solely a result of a difference in measurement techniques.

- (b) That exceed 0.5 percent of the quantity listed on the receiving document will be paid based on the quantity as determined by the activity and annotated on the activity's receiving document.
  - (B) Underbillings will be paid as invoiced.
- (C) Notwithstanding any permissible variation percentage, payment is authorized for a percentage not to exceed 120 percent of the ordered quantity. Payment shall be made for quantity within this allowable variation listed on the receiving document as received and accepted by the activity and invoiced by the Contractor.

#### (6) F.O.B. ORIGIN DELIVERIES - RECEIVING REPORTS.

- (i) When FAXing an **invoice** for f.o.b. origin deliveries, the Contractor shall also FAX a copy of the applicable receiving report to DESC-FII, Room 2933, Fort Belvoir, VA, for GROUND FUELS (PC&S) DELIVERIES. DESC-FII's FAX number is (703) 767-9380. The receiving report shall be transmitted no later than two working days after each delivery.
- (ii) The following forms, signed by the Quality Representative (QR), are acceptable receiving reports for f.o.b. origin deliveries:
  - (A) DD Form 250 (Material Inspection and Receiving Report); or
  - (B) DD Form 250-1 (Tanker/Barge Material Inspection and Receiving Report).
- (iii) The signed copy, which certifies acceptance by the QR of the product prior to submission of the invoice, will have the following information stamped, printed, or typed on it: "ORIGINAL RECEIVING REPORT FOR PAYMENT OF INVOICE."
- (c) INVOICING DETENTION/DEMURRAGE COSTS VIA FACSIMILE. Detention costs, allowable only on tank truck deliveries (not applicable to multiple drop tank truck or any tank wagon deliveries), will be the sole responsibility of the activity incurring them. Invoices for detention costs will be submitted by the Contractor via facsimile directly to the activity receiving the product. If the receiving activity is an Army activity, a copy of the detention cost invoice must also be furnished to the following address:

COMMANDER US ARMY PETROLEUM CENTER ATTN SATPC-L NEW CUMBERLAND PA 17070-5008

(DESC 52.232-9FG5)

## I1.01-1 DEFINITIONS (DESC FEB 1998)

As used throughout this contract, the following terms shall have the meanings set forth below.

- (a) **Quality Representative** (QR) includes the terms Quality Assurance Representative (QAR) and Quality Surveillance Representative (QSR).
- (1) The QAR is a Government Representative authorized to represent the Contracting Officer to assure the Contractor complies with the contractual requirements in furnishing petroleum products and services.
- (2) The QSR is a Government Representative authorized to represent the Contracting Officer to assure the Contractor complies with the contractual requirements in furnishing services.
- (b) **Ordering Officer** means whichever of the following or their designated representatives is applicable: (1) the Commander, Defense Energy Support Center; (2) the Commander, Defense General Supply Center; (3) the Commander, U.S. Army Petroleum Center; (4) the Commanding Officer, U.S. Navy Petroleum Office; (5) the Director of Air Force Aerospace Fuels; (6) the Chief of the Air Force Aerospace Fuels Office; (7) the Officer in charge of the Federal Government activity encompassing any delivery point indicated in the Schedule; (8) the Commanding Officer or the Master of the vessel to be bunkered; (9) any Government Contractor furnishing evidence of authority to order under this contract; (10) the head of any Federal Government agency; (11) the pilot, the flight commander, the aircraft commander or the crew chief of the U.S. designated aircraft authorized to place orders against into-plane contracts; (12) the Contracting Officer; (13) the individual in charge of ordering coal at the receiving Government activity; (14) the driver of a Federal vehicle or boat, or the pilot of a Federal aircraft authorized to place orders under a service station contract; (15) the Navy Fleet Commanders; (16) the Defense Attaché Officer; (17) the authorized ship manager (contractor) for the Maritime Administration who is ordering ships' bunkers on behalf of Maritime Administration vessels; (18) the ships' husbanding agent, furnishing evidence of contractual authority, who passes the order (verbal or written) on behalf of the requesting government vessel.
- (c) The acronym **TK** means tanker, **B** means barge, **TC** means tank car, **T** means truck, **TT** means transport truck, **TTR** means truck and trailer, **TW** means tank wagon, **P** means pipeline, and **MSS** means Marine Service Station. The acronyms or terms **TT** or **transport truck** and **TTR** or **truck and trailer** mean tank truck equipment, whereas the acronym or term **T** or **truck** means truck equipment for hauling drummed or packaged supplies. The acronym **SW** means supplier's works, **CFD** means Contractor-furnished drum, and **GFD** means Government-furnished drum.

(DESC 52.202-9F10)

# I1.03-9 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) - ADDENDUM (DESC JUN 2001)

Use of electronic invoicing via PORTS is mandatory under the resultant contract. Therefore, in lieu of the invoicing procedures outlined in (g) of the CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION clause, the Contractor shall submit its invoices in accordance with the PAPERLESS ORDERING AND RECEIPTS TRANSACTION SCREENS (PORTS) INTERNET APPLICATION clause.

- (a) **Exceptions** to the use of electronic invoicing are limited to the following:
- (1) Instances in which the PORTS Internet application is not available or accessible and the Contractor informs the DESC Contracting Officer of this fact by facsimile message.
  - (2) Instances in which retroactive price changes and/or unit price errors result in money due the Contractor.
  - (b) In the event of an exception to invoicing identified above, the Contractor shall--
- (1) Fax its invoice to DFAS-FVSFC/CO at the following fax number: (614) 693-0670. For faxed invoices, the Contractor is responsible for verifying transmission/receipt of the fax by telephoning Customer Service (DFAS-FVSFC/CO) at 1-800-453-5014. If local (Columbus Metro Area), the Customer Service number is (614) 693-4994. Personnel are available to verify receipt of faxed transmissions between 8 a.m. and 5 p.m. EST/EDT, Monday through Friday, excluding Federal holidays.
  - (2) Include the Contractor's fax number on each document transmitted.
- (3) After transmitting the original invoice, the Contractor shall mark that invoice "ORIGINAL INVOICE FAXED" and retain it. The hard copy is not required for payment and shall not be mailed to the payment office unless DFAS-FVSFC/CO specifically requests it.

(DESC 52.212-9F52)

## 11,20-1 CLAUSES AND PROVISIONS INCORPORATED BY REFERENCE (DESC NOV 1999)

- (a) This clause incorporates contract clauses and solicitation provisions by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.
- (b) The full text of any FAR, DFARS, or DLAD solicitation clause or provision may be accessed electronically at these addresses:

FAR/DFARS: <a href="http://farsite.hill.af.mil">http://farsite.hill.af.mil</a>
http://www-far.npr.gov

DLAD: http://www.procregs.hq.dla.mil/icps.htm

- (c) All <u>DESC</u> clauses and provisions are contained in full text in this document.
- (d) **Solicitation Provisions Only.** The offeror is cautioned that the solicitation provisions listed in (e)(1) below may include blocks that must be completed by the offeror and submitted with its quotation or offer. As long as the offeror identifies the solicitation provision by number, the offeror may simply complete those paragraphs requiring fill-in information to submit with its quotation or offer. In addition to the solicitation provisions listed in (e)(1) below, the contract clauses listed in (e)(2) below shall apply to any resultant contract but do not require the submission of additional offer information.
- (e) The following FAR/DFARS/DLAD contract clauses and solicitation provisions are hereby incorporated by reference in addition to those listed in the CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUES OR EXECUTIVE ORDERS COMMERCIAL ITEMS and the CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS clauses:

(1)

г	. ,		
	SOLICITATION	REGULATORY	
	PROVISION NUMBER	NUMBER	PROVISION TITLE
ſ	K1.01-10*	FAR 52.212-3/Alts I/III	OFFEROR REPRESENTATIONS AND CERTIFICATIONS -
			COMMERCIAL ITEMS (ALTS I/III)
Ī	K1.05*	DFARS 252.212-7000	OFFEROR REPRESENTATIONS AND CERTIFICATIONS -
			COMMERCIAL ITEMS

K85*	DFARS 252.209-7001 GOVERNMENT	DISCLOSURE OF OWNERSHIP OR CONTROL BY THE
		TERRORIST COUNTRY
L2.10	FAR 52.214-34	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE
L2.10-1	FAR 52.214-35	SUBMISSION OF OFFERS IN U.S. CURRENCY
L2.11-2	FAR 52.215-5	FACSIMILE PROPOSALS  (c) The telephone number of receiving facsimile equipment is _703-767-  8506
L5.01-1	DLAD 52.233-9000	AGENCY PROTESTS - DLAD
L114	FAR 52.247-46	SHIPPING POINT(S) USED IN EVALUATION OF F.O.B. ORIGIN OFFERS
L115	FAR 52.247-45	F.O.B. ORIGIN AND/OR F.O.B. DESTINATION EVALUATION

(2)

CONTRACT	REGULATORY	
CLAUSE NUMBER	NUMBER	<u>CLAUSE TITLE</u>
E5	FAR 52.246-2	INSPECTION OF SUPPLIES - FIXED-PRICE
F29.01*	DESC 52.216-9F85	CONTRACTOR ORDERING AGENTS
F105	FAR 52.211-16	VARIATION IN QUANTITY
		(b) 10 Percent increase
		10 Percent decrease
		This Increase or decrease shall apply to each delivery order.
I1.07	DFARS 252.204-7004	REQUIRED CENTRAL CONTRACTOR REGISTRATION
I1.22-1	FAR 52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS
		FOR ILLEGAL OR IMPROPER ACTIVITY
I11.04	FAR 52.242-13	BANKRUPTCY
I27	FAR 52.203-3	GRATUITIES
I33	FAR 52.232-17	INTEREST
I84	FAR 52.216-21	REQUIREMENTS
		(f)the Contractor shall not be required to make any deliveries under this contract after <u>31 January 2005</u> .
I171.01-2	FAR 52.219-9/Alt II	SMALL BUSINESS SUBCONTRACTING PLAN
I211	FAR 52.216-18	ORDERING
		(a) Such orders may be issued from <u>01 January 2002</u> through
		<u>31 December 2004.</u>

<sup>\* =</sup> Full text is incorporated in the Offeror Submission Package (OSP) for completion by the Contractor.

(DESC 52.252-9F08)

## 111.01-2 ADMINISTRATIVE COST OF TERMINATION FOR CAUSE -- COMMERCIAL ITEMS (DESC FEB 1996)

- (a) In the event this contract is terminated for cause, in whole or in part, the Government will incur administrative costs.
- (b) The Contractor agrees to pay all administrative costs associated with a contract termination action. The minimum amount the Contractor shall pay for each termination action is \$500. This payment for administrative costs is in addition to any excess reprocurement costs and any ther remedies or damages resulting from the termination.
- (c) The term **termination action,** as used herein, means the termination for cause, including any associated reprocurement effort, involving--
  - (1) Any single order or any group of orders terminated together;
  - (2) Any item or group of items terminated together; or
  - (3) The entire contract.

(DESC 52.249-9F20)

#### 128.01 FEDERAL, STATE, AND LOCAL TAXES (DESC NOV 1993) (DEVIATION)

(a) As used in this clause--

EET DED CALLON

Contract date means the date set for bid opening or, if this is a negotiated contract or a modification, the date set for best and final offers.

All applicable Federal, State, and local taxes and duties means all taxes and duties that the taxing authority, including Puerto Rico and other possessions of the United States, are imposing and collecting on the transactions or property covered by this contract pursuant to written ruling or regulation in effect on the contract date.

After-imposed tax means any new or increased Federal, State, or local excise tax or duty, except social security or other employment taxes, on the transactions or property covered by this contract that the Contractor is required to pay or bear the burden of as the result of legislative, judicial, or administrative action taking effect after the contract date.

After-relieved tax means any amount of Federal, State, or local excise tax or duty, except social security or other employment taxes, that would otherwise have been payable on the transactions or property covered by this contract, but which the Contractor is not required to pay or bear the burden of, or for which the Contractor obtains a refund or drawback, as the result of legislative, judicial, or administrative action taking effect after the contract date.

- (b) The contract price includes all applicable Federal, State, or local taxes and duties, except as may be otherwise provided. (For petroleum contracts, see the FEDERAL, STATE, AND LOCAL TAXES EXCLUDED FROM CONTRACT PRICE clause.)
- (c) The contract price shall be increased by the amount of any after-imposed tax if the Contractor states in writing that the contract price does not include any contingency for such tax.
  - (d) The contract price shall be decreased by the amount of any after-relieved tax.
- (e) The contract price shall also be decreased by the amount of any excise tax or duty, except social security or other employment taxes, that the Contractor is required to pay or bear the burden of, or does not obtain a refund of, through the Contractor's fault, negligence, or failure to follow instructions of the Contracting Officer.
- (f) The Contractor shall promptly notify the Contracting Officer of all matters relating to any excise tax or duty that reasonably may be expected to result in either an increase or decrease in the contract price and shall take appropriate action as the Contracting Officer directs.
- (g) The Government shall, without liability, furnish evidence appropriate to establish exemption from any Federal, State, or local tax when the Contractor requests such evidence and a reasonable basis exists to sustain the exemption.

(DESC 52.229-9F15)

DEDCENTACE OF ALCOHOL

## 128.02-2 FEDERAL, STATE, AND LOCAL TAXES/FEES EXCLUDED FROM CONTRACT PRICE (DESC FEB 2001)

- (a) **FEDERAL EXCISE TAXES EXCLUDED.** All contract prices for fuel and oils furnished under this contract exclude Federal Excise Taxes (FET). The taxes should be handled on the Contractor's invoices as follows:
- (1) **MOTOR GASOLINE/GASOHOL.** The FET should be included on the Contractor's invoice as a separate item. The following FET will apply:

<u>FEI PER GALLON</u>	PERCENTAGE OF ALCOHOL
\$0.184	0.0% up to but not including 5.7%
\$0.15379	5.7% up to but not including 7.7%
\$0.14319	7.7% up to but not including 10%
\$0.131	10% and above

- (2) **AVIATION GASOLINE.** The manufacturer's FET of \$0.194 per gallon should be included on the Contractor's invoice as a separate item.
- (3) **FUEL OIL** (**BURNER GRADES**) **NUMBERS 1, 2, 4, 4 (LIGHT), 5 (LIGHT), 5 (HEAVY), AND 6.** There is no FET on any of these fuel oils (burner grades) although lighter grades (numbers 1, 2, and 4 (light)) must be dyed. It is the Contractor's responsibility to obtain fuel oils (burner grades numbers 1, 2, and 4 (light)) meeting Internal Revenue Service (IRS) dyeing requirements.
  - (4) DIESEL AND NONAVIATION GRADE KEROSENE FUEL.
- (i) **UNDYED DIESEL AND UNDYED NONAVIATION KEROSENE FUEL.** The FET of \$0.244 per gallon SHOULD BE INCLUDED on the Contractor's invoice as a separate item.
- (ii) **DYED DIESEL AND DYED NONAVIATION KEROSENE FUEL.** The FET of \$0.244 per gallon SHOULD NOT BE INCLUDED on the Contractor's invoice since all dyed diesel fuel may be used only for tax exempt purposes.
  - (5) **JET FUEL.** The FET of \$0.219 per gallon should be included on the Contractor's invoice as a separate item.
- (6) **EXEMPT SALES.** A Contractor authorized by IRS to sell gasoline, undyed diesel fuel, and undyed nonaviation kerosene tax free should not invoice the FET on sales to the Army National Guard, on sales to the Government of the District of Columbia, nor on sales of jet fuel and aviation gasoline for military aircraft. All sales of gasoline, undyed diesel fuel, and undyed nonaviation kerosene to the Air National Guard activities (as well as sales to the Army (non-National Guard), Navy, and Air Force activities) should include the applicable FET.
- (b) **STATE AND LOCAL TAXES EXCLUDED.** All contract prices exclude State and local excise taxes on fuels (including gasoline taxes, motor fuel taxes, diesel fuel taxes, special fuel taxes, aircraft fuel taxes, jet fuel taxes, heating oil taxes, kerosene taxes, lubricating oil taxes, and naphtha, solvent, benzol, and benzine taxes). Any applicable taxes (for which no exemption applies) should be included on the Contractor's invoice as a separate item in accordance with the terms of this contract.
  - (c) CALIFORNIA SALES AND USE TAX. All contract prices exclude the California State Sales and Use Tax.
- (d) **KENTUCKY SALES AND USE TAX.** All contract prices exclude the Kentucky Sales and Use Tax. Contracts awarded under this solicitation are exempt from the Kentucky Sales and Use Tax per Kentucky tax exemption obtained by each activity.
- (e) **ENVIRONMENTAL AND OIL SPILL TAXES.** Unless an exemption applies, all contract prices INCLUDE State and local environmental and oil spill taxes and inspection fees.
- (f) **NATIONAL OILHEAT RESEARCH ALLIANCE (NORA) ASSESSMENT FEE.** All contract prices exclude the NORA assessment fee on certain fuel used for heating purposes. Contractor's invoice shall include the NORA assessment fee as a separate line item on fuel oil (burner grades) numbers 1 and 2, dyed high sulfur diesel fuels, and dyed nonaviation kerosene (2-K) if applicable to the end user (Federal Civilian activities only) and if applicable in the state where delivery is made.
  - (g) INSPECTION FEES. Unless an exemption applies, all contract prices INCLUDE State and local inspection fees.
- (h) **CONNECTICUT PETROLEUM PRODUCTS GROSS EARNINGS TAX.** All contract prices exclude the Connecticut Petroleum Products Gross Earnings Tax. This tax should be included on the Contractor's invoice as a separate item only if no exemption applies.
- (i) **REIMBURSEMENT**. The Government will reimburse the Contractor for the amount of any tax specifically excluded from the contract price pursuant to this clause if no exemption applies.
- (j) **LICENSES** Federal, State, and local licenses or other activities necessary to establish Contractor's entitlement to do business and/or to tax exemption for transactions under this contract are the responsibility of the Contractor. Failure to obtain appropriate licenses or to follow required procedures shall preclude the reimbursement of taxes which would otherwise be exempt.

(DESC 52.229-9F25)

## I28.03-2 TAX EXEMPTION CERTIFICATES (DESC AUG 2001)

- (a) Unless an exemption applies, all sales of motor gasoline, undyed diesel fuel, or nonaviation kerosene must include the applicable Federal, State, and local excise taxes.
- (b) FEDERAL, STATE, AND LOCAL EXCISE TAX EXEMPTIONS FOR AIR FORCE AND A IR NATIONAL GUARD ACTIVITIES.
- (1) Tax exemption certificates for the Federal Excise Tax (FET) will not be issued for Air Force and Air National Guard activities. DFAS Columbus will pay the FET and apply directly to the IRS for any applicable reimbursement.
- (2) All Air Force and Air National Guard activities will issue tax exemption certificates for State and local excise taxes. The Contractor's request for tax exemption certificates covering any State and local excise taxes or Kentucky Sales and Use Tax for motor gasoline, undyed diesel fuel, or undyed nonaviation kerosene excluded from the contract price pursuant to the terms of this contract shall be forwarded with Contractor's invoices or as otherwise indicated by the Ordering Officer.

## (c) FEDERAL, STATE, AND LOCAL EXCISE TAX EXEMPTIONS FOR ARMY, ARMY NATIONAL GUARD,

**AND NAVY ACTIVITIES.** The Contractor's request for tax exemption certificates covering any Federal, State, and local excise taxes or Kentucky Sales and Use Tax for motor gasoline, undyed diesel fuel, or undyed nonaviation kerosene excluded from the contract price pursuant to the terms of this contract shall be forwarded to the Ordering Officer for Army and Navy activities. The Army National Guard shall indicate the procedure for processing tax exemption certificates for **all fuels** delivered to their facilities.

- (d) **FEDERAL, STATE, AND LOCAL EXCISE TAX EXEMPTIONS FOR FEDERAL CIVILIAN AGENCIES.** The Contractor's request for tax exemption certificates covering all Federal, State, and local excise taxes or Kentucky Sales and Use Tax for motor gasoline, undyed diesel fuel, or undyed nonaviation kerosene excluded from the contract price pursuant to the terms of this contract shall be forwarded with the Contractor's invoices or as otherwise indicated by the Ordering Officer.
- (e) Upon the Contractor's request for a tax exempt certificate, if the Government fails to provide tax exempt certificates to the Contractor, the Contractor shall notify the DESC Contracting Officer and invoice the applicable payment office for said taxes as an additional line item on the invoice. The DESC Contracting Officer may authorize payment of the tax if the ordering office or activity refuses to issue the tax exemption certificate.
- (f) GOVERNMENT OPTION TO DEDUCT TAX AND FURNISH TAX EXEMPTION CERTIFICATES (NOT APPLICABLE TO AIR FORCE AND AIR NATIONAL GUARD ACTIVITIES). If this contract provides that the Contractor is to invoice for the Federal tax, the supplies to be furnished under such item at the time this contract is entered into are generally intended for a purpose for which tax exemption cannot be claimed. However, in instances where the invoice price for any item includes the excise tax and tax exemption can be claimed, the applicable tax may be deducted from the order or the invoice by the Government and a tax exemption certificate furnished in lieu of paying the tax. Tax exemption certificates to be furnished under this paragraph (f) will be issued by the Ordering Officer.

(DESC 52.229-9F45)

## 186.03 DELIVERY-ORDER LIMITATIONS (PC&S) (DESC MAY 1996)

This clause is applicable only to tank truck and tank wagon deliveries.

- (a) **MINIMUM ORDER.** The Contractor shall not be obligated to honor any order under this contract for less than the minimum quantity applicable to the method of delivery called for by the item(s) as specified in the DELIVERY CONDITIONS FOR TRANSPORT TRUCKS, TRUCKS AND TRAILERS, AND TANK WAGONS clause.
- (b) **MAXIMUM ORDER.** Unless otherwise stated in the Schedule, the Contractor shall not be obligated to honor any order for a single item/a combination of items/a series of orders from the same ordering office, within any given 30-day period, in excess of whichever of the following is applicable:
- (1) If the total estimated contract quantity is 100,000 gallons or less, the Contractor shall not be required to deliver a quantity in excess of the total estimated contract quantity of the item/all the items/all the items on all the orders;
- (2) If the total estimated contract quantity is between 100,000 and 500,000 gallons, the Contractor shall not be required to deliver a quantity in excess of 50 percent of the total estimated contract quantity of the item/all the items/all the items on all the orders, or 100,000 gallons, whichever is greater; or
- (3) If the total estimated contract quantity is greater than 500,000 gallons, the Contractor shall not be required to deliver a quantity in excess of 35 percent of the total estimated contract quantity of the item/all the items/all the items on all the orders, or 250,000 gallons, whichever is greater.
- (c) The Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in (b) above.
- (d) Notwithstanding the foregoing, the Contractor shall honor any order received that exceeds the maximum order limitations set forth above unless the Contractor verbally notifies the Ordering Officer within two workdays, followed by the return of the written orders to the ordering office, that he does not intend to make shipment of the items called for and the reasons therefor. When the Government has received this verbal notice, the Government may secure the supplies from another source.
- (e) Nothing in either (b) or (c) above shall be construed to require a Contractor to furnish supplies in excess of the quantity directed to be supplied by the Department of Energy, in the event of a directed allocation, pursuant to the ALLOCATION clause.

(DESC 52.216-9FK1)

## I179 ALLOCATION (DESC JUL 1995)

- (a) **REDUCED SUPPLIES.** If, for any cause beyond the control and without the fault or negligence of the Contractor, the total supply of crude oil and/or refined petroleum product is reduced below the level that would have otherwise been available to the Contractor, the Contractor allocates to its regular customers its remaining available supplies of crude oil or product, then the Contractor may also allocate to the U.S. Government supplies to be delivered under this contract, PROVIDED--
- (1) Prompt notice of and evidence substantiating the necessity to allocate and describing the allocation rate for all the Contractor's customers are submitted to the Contracting Officer;
- (2) Allocation among the Contractor's regular customers is made on a fair and reasonable basis (except where allocation on a different basis is required by a governmental authority, agency, or instrumentality); and
- (3) Reduction of the quantity of product due the Government under this contract shall not exceed the pro rata amount by which the Contractor reduces delivery to its other customers similarly situated.
- (b) **ADDITIONAL SUPPLIES.** If, after the event causing the shortage of crude oil and/or refined petroleum product as described in (a) above, additional supply becomes available to the Contractor, the Contracting Officer may choose any one of the following three possible courses of action:
  - (1) Accept an updated pro rata reduction as outlined in (a) above;
- (2) Determine that continuance of the contract with the quantities as originally stated in the Schedule is in the best interests of the Government; or
  - (3) Terminate the contract as permitted in (d) below.
- (c) **REDUCED DELIVERIES.** If the Contractor believes that a law, regulation, or order of a foreign government requires the Contractor to deliver less than the quantity set forth in the Schedule for any location within that country, the Contractor may request allocation in accordance with (a) above. In addition to the criteria in (a) above, the Contractor's request shall cite--
  - (1) The law, regulation, or order, furnishing copies of the same;
  - (2) The authority under which it is imposed; and
  - (3) The nature of the Government's waiver, exception, and enforcement procedure.--

The Contracting Officer will promptly review the matter and advise the Contractor whether or not the need to allocate has been substantiated. If the law, regulation, or order requiring the Contractor to reduce deliveries ceases to be effective, the Contractor shall resume deliveries in accordance with the original Schedule.

- (d) If, as a result of reduced deliveries permitted by (a), (b), or (c) above, the Contracting Officer decides that continuation of this contract is no longer in the best interests of the Government, the Government may terminate this contract or any quantity thereunder, by written notice, at no cost to the Government. However, the Government shall not be relieved of its obligation to pay for supplies actually delivered to and accepted by it.
- (e) Except as otherwise stated in (b) above, any volumes omitted pursuant to (a) or (b) above shall be deleted from this contract, and the Contractor shall have no continuing obligation, so far as this contract is concerned, to make up such omitted supplies.
- (f) For Posts, Camps, and Stations contracts, Department of Energy priority orders and allocation regulations will take precedence over any conflicting provisions of this clause.
- (g) For Bulk Fuels contracts, the provisions contained in (a) above shall be inoperative when the Secretary of Defense makes a written determination that it is essential to the National Defense that the Defense Energy Support Center be provided contract volumes exceeding the amount of product to which it would otherwise be entitled.

(DESC 52.249-9F05)

## 1186 PROTECTION OF GOVERNMENT PROPERTY AND SPILL PREVENTION (DESC MAY 1978)

(a) The Contractor shall use reasonable care to avoid damaging or contaminating existing buildings, equipment, asphalt pavement, soil, or vegetation (such as trees, shrubs, and grass) on the Government installation. If the Contractor fails to use reasonable care and damages or contaminates any such buildings, equipment, asphalt pavement, soil or vegetation, or other Government facilities, he shall replace the damaged items or repair the damage at no expense to the Government and to the satisfaction of the Government. Further, if, as a result of the failure of the Contractor to comply with the requirements of this contract, Government buildings, equipment, asphalt pavement, soil or vegetation, or other Government facilities become damaged or destroyed, the Contractor shall replace or repair the damage at no expense to the Government, and to the satisfaction of the Government. Should the Contractor fail or refuse to make such repairs or replacements, the Government may have the said repairs or replacement accomplished, and the Contractor shall be liable for the cost thereof

which may be deducted from the amounts which become due under this contract. Informal agreement with the Contractor upon replacement, repairs, or costs to be deducted shall first be attempted by the Installation Commander or Ordering Officer. If disagreement persists, the matter shall be referred to the Contracting Officer. Unless approved by the Contracting Officer, no costs shall be deducted from amounts due or owing without the Contractor's consent.

(b) The Contractor shall take all measures as required by law to prevent oil spills (including, but not limited to, any spilling, leaking, pumping, pouring, emitting, emptying or dumping into or onto any land or water). In the event the Contractor spills any oil (including, but not limited to, gasoline, diesel fuel, fuel oil, or jet fuel), the Contractor shall be responsible for the containment, cleanup, and disposal of the oil spilled. Should the Contractor fail or refuse to take the appropriate containment, cleanup, and disposal actions, the Government may do so itself. The Contractor shall reimburse the Government for all expenses incurred including fines levied by Federal, State, or local Governments.

(DESC 52.223-9F10)

#### 1190.06 MATERIAL SAFETY DATA SHEETS -- COMMERCIAL ITEMS (DESC MAR 2000)

- (a) The Contractor agrees to submit to the Contracting Officer, upon request, a Material Safety Data Sheet (MSDS) that meets the requirements of 29 CFR 1910.1200(g) and the latest revision of Federal Standard No. 313 for all requested contract items. MSDSs must cite the contract number, the applicable CAGE code of the manufacturer, and, where so identified, the National Stock Number (NSN).
- (b) The data on the MSDSs must be current and complete, reflecting the final composition of the product supplied. Should the description /composition of the product change in any manner from a previously submitted MSDS, the Contractor shall promptly provide a new MSDS to the Contracting Officer.

(DESC 52.223-9F06)

### I209.09 EXTENSION PROVISIONS (PC&S) (DESC OCT 1994)

- (a) The DESC Contracting Officer reserves the right to unilaterally extend this contract on the same terms and conditions one or more times for a total of no more than six months. Notice of contract extension will be furnished to the Contractor 30 days prior to expiration of this contract or any extension thereof. However, nothing in this clause precludes the Contractor from agreeing to an extension of the contract if the DESC Contracting Officer fails to issue the notice within the 30 day time frame.
- (b) The foregoing extension may be exercised by the DESC Contracting Officer where continued performance is required until a follow-on contract is awarded or, in the event a follow-on contract has been awarded, until a succeeding Contractor is positioned to commence performance.
- (c) Extension of this contract shall be considered to have been accomplished at the time the DESC Contracting Officer provides written notification to the Contractor by facsimile or by mail.

(DESC 52.217-9F20)